



Township of St. Clair

Minutes

Regular Council Meeting
Monday, June 2, 2025 @ 3:00 PM
Council Chambers

1. CALL TO ORDER

This meeting is being streamed live through the St. Clair Township Website. By attending a public meeting of Council you are consenting to your image, voice and comments being recorded and published to the Township website.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream and public record.

2. LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

- 4.1. Regular Council Meeting - May 20, 2025
[DRAFT Regular Council - 20 May 2025 - Minutes](#)
- 4.2. Heritage St. Clair Committee - Minutes - April 30, 2025
[Heritage St. Clair - Minutes - April 30, 2025](#)

5. CORRESPONDENCE ITEMS

- 5.1. Request for Assistance with Basement Flooding Due to City Storm Drain Back-up
[Request for Assistance with Basement Flooding Due to City Storm Drain Back-up](#)
- 5.2. Brigden Legion Street Closure Request
[Street Closure request](#)
- 5.3. Moore Agricultural Society - Brigden Fair Banner Request
[Brigden Fair Banner Request](#)

6. INFORMATION ITEMS

- 6.1. Building Permit Comparison 2025-2024
[Building Permit Comparison](#)
- 6.2. Hemson Consulting - Development Charge Changes Arising from Bill 17
[HEMSON - Development Charge Changes Arising from Bill 17](#)

- 6.3. Municipal Finance Officer's Association - 2025 Provincial Economics and Fiscal Update
[2025 Provincial Economic and Fiscal Update](#)
- 6.4. Ministry of Natural Resources - Notification Letter Reintroduction - Carbon Storage
[Notification-Letter-Reintroduction-Carbon Storage](#)

7. REPORTS OF COMMITTEES AND STAFF

- 7.1. [Treasurer Report - Vendor Invoices and RBC VISA Charges](#)
[Treasurer Report - Vendor Invoices and RBC VISA Charges](#)
- 7.2. [Director of Emergency Services / Fire Chief Report - Monthly Fire Department Report](#)
[Director of Emergency Services/Fire Chief - Monthly Fire Department Report](#)
- 7.3. [Director of Public Works Report - Courtright Waste Water Treatment Plant Expansion Procurement](#)
[Director Public Works - Courtright WWTP Expansion Procurement](#)
- 7.4. [Coordinator Engineering Report - Rural Microsurfacing Treatment Tender Results](#)
[Coordinator of Engineering - Rural Microsurfacing Treatment](#)
- 7.5. [Coordinator of Operations-Works Report - Waste Collection Dumpsters](#)
[Coord of Operations - Works- Waste Collection Dumpsters](#)
- 7.6. [Coordinator of Operations-Works Report - Street Sweeper Replacement](#)
[Coordinator of Operations-Works - Street Sweeper Replacement](#)
- 7.7. [Director of Community Services Report - Community Services Information Report](#)
[Director of Community Services - Community Services Information Report](#)
- 7.8. [Coordinator of Facilities and Parks Report - Cundick Campground](#)
[Coordinator of Facilities and Parks - Cundick Campground](#)

8. NOTICES OF MOTION

8.1. COUNCILLOR HOLLY FOSTER

Be it resolved that the Finance Department be required to do a quarterly report to provide an update on compliance with the annual budget; and that they be required to produce a report reviewing the performance of the Township Reserves for the past five years, and their projected performance for next three calendar years.

9. BY-LAWS

- 9.1. By-Law 18 of 2025 - Encroachment Agreement - Enbridge Brine Pipeline
[DRAFT B-L 18 of 2025 - Encroachment Agreement - Enbridge Brine Pipeline](#)

10. COUNCILLORS' REPORTS

11. UPCOMING MEETINGS

- 11.1. Regular Meeting - Session 11 - June 16, 2025 at 6:00 pm
- 11.2. Regular Meeting - Session 12 - July 14, 2025 at 3:00 pm

11.3. Regular Meeting - Session 13 - August 11, 2025 at 3:00 pm

12. IN CAMERA SESSION

12.1. Section 239(2)(h) to discuss information provided by the Province

13. ADJOURNMENT



MINUTES

Regular Council Meeting

3:00 PM - Monday, June 2, 2025
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Monday, June 2, 2025, at 3:00 PM, in the Council Chambers, with the following members present:

PRESENT: Councillor Bill Myers, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Councillor Pat Brown, and Deputy Mayor Steve Miller

EXCUSED: Councillor Brad Langstaff

1. CALL TO ORDER

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3. DECLARATION OF PECUNIARY INTEREST

None to Declare

4. ADOPTION OF MINUTES

4.1 Regular Council Meeting - May 20, 2025

Motion 1

Cathy Langis made a motion - Be it resolved that the minutes of the Regular Council Meeting held on May 20, 2025 be received and approved. Holly Foster seconded the motion. CARRIED.

4.2 Heritage St. Clair Committee - Minutes - April 30, 2025

Motion 2

Pat Brown made a motion - Be it resolved that the minutes of the Heritage St. Clair Committee held on April 30, 2025 be accepted and approved. Bill Myers seconded the motion. CARRIED.

5. CORRESPONDENCE ITEMS

5.1 Motion 3

Cathy Langis made a motion - Be it resolved that Council accept the following items of correspondence as per Council's direction:

5.1 - Request for Assistance with Basement Flooding Due to City Storm Drain Back-up

5.2 - Brigden Legion Street Closure Request

5.3 - Moore Agricultural Society - Brigden Fair Banner Request Holly Foster seconded the motion. CARRIED.

5.1 Request for Assistance with Basement Flooding Due to City Storm Drain Back-up

Motion 4

Steve Miller made a motion - Be it resolved that staff be directed to write-off the sanitary portion of the water bill for 391 Lyndoch Street for the water that was proven to be a leak and was not processed through the Township infrastructure. Holly Foster seconded the motion. CARRIED.

5.2 Brigden Legion Street Closure Request

Motion 5

Pat Brown made a motion - Be it resolved that the request for a temporary road closure of Brigden Road between Boswell and Jane Street, as well as Jane St. from Brigden Road to Duncan Street, and Boswell from Duncan to Brigden Rd from 12:30 pm to 2:00 pm on September 21, 2025 to help facilitate the Legion Drumhead Ceremony be approved. Bill Myers seconded the motion. CARRIED.

5.3 Moore Agricultural Society - Brigden Fair Banner Request

Motion 6

Holly Foster made a motion - Be it resolved that the Brigden Fair Committee be permitted to work with Township staff to consider a temporary banner to promote the 175th Anniversary of the Brigden Fair from August to October. Cathy Langis seconded the motion. CARRIED.

6. INFORMATION ITEMS

6.1 Building Permit Comparison 2025-2024

6.2 Hemson Consulting - Development Charge Changes Arising from Bill 17

6.3 Municipal Finance Officer's Association - 2025 Provincial Economics and Fiscal Update

6.4 Ministry of Natural Resources - Notification Letter Reintroduction - Carbon Storage

Motion 7

Cathy Langis made a motion - Be it resolved that the following information items be received as information:

6.1 - Building Permit Comparison 2025-2024

6.2 - Hemson Consulting - Development Charge Changes Arising from Bill 17

6.3 - Municipal Finance Officer's Association - 2025 Provincial Economics and Fiscal Update

6.4 - Ministry of Natural Resources - Notification Letter Reintroduction - Carbon Storage Holly Foster seconded the motion. CARRIED.

7. REPORTS OF COMMITTEES AND STAFF

7.1 Treasurer Report - Vendor Invoices and RBC VISA Charges

Motion 8

Steve Miller made a motion - Be it resolved that the Vendor Invoices and RBC VISA Charges report as submitted by Treasurer George Lozon, be received and the included invoices be approved for the period of April 27, 2025, to May 24, 2025, totaling \$3,475,392.25; and RBC Visa charges for the period April

16, 2025, to May 15, 2025, totaling \$48,949.05. Cathy Langis seconded the motion. CARRIED.

7.2 Director of Emergency Services / Fire Chief Report - Monthly Fire Department Report

Motion 9

Steve Miller made a motion - Be it resolved that the Monthly Fire Department report as submitted by Director of Emergency Services / Fire Chief Richard Boyes, be received. Cathy Langis seconded the motion. CARRIED.

7.3 Director of Public Works Report - Courtright Waste Water Treatment Plant Expansion Procurement

Motion 10

Holly Foster made a motion - Be it resolved that the Courtright Waste Water Treatment Plant Expansion Project Procurement report as submitted by Director of Public Works Brian Black, be received and that the equipment and services procurement, related to the Courtright WWTP Expansion Project fall, under Section VIII 6 d) "Exemptions to Methods of Acquisition – Special Circumstances Purchases" due to the extremely aggressive schedule related to the HEWSF Grant Funding be approved. Cathy Langis seconded the motion. CARRIED.

7.4 Coordinator Engineering Report - Rural Microsurfacing Treatment Tender Results

Motion 11

Pat Brown made a motion - Be it resolved that the Rural Microsurfacing Treatment – Tender Results report as submitted by Coordinator of Engineering Andrew Malpass, be received; and that the tender submitted by Duncor Enterprises Inc. in the amount of \$445,177.60 plus HST be accepted and the Mayor and Clerk be authorized to sign the contract and other related documents. Cathy Langis seconded the motion. CARRIED.

7.5 Coordinator of Operations-Works Report - Waste Collection Dumpsters

Motion 12

Cathy Langis made a motion - Be it resolved that the Waste Collection – Dumpsters report as submitted by Coordinator of Operations David Neely, be received, and that Marcotte Disposal Inc. be awarded the contract to provide and collect dumpsters for the period between July 1, 2025 to June 30, 2029, and the Mayor and Clerk be authorized to sign the associated agreement and By-law. Holly Foster seconded the motion. CARRIED.

7.6 Coordinator of Operations-Works Report - Street Sweeper Replacement

Motion 13

Steve Miller made a motion - Be it resolved that the Street Sweeper Replacement report as submitted by Coordinator of Operations David Neely, be received and that the Joe Johnston Equipment quote (utilizing the Canoe Group Procurement system) for the purchase of a new 2025 Elgin Pelican Dual Boom 3-wheel Sweeper at a total cost of \$385,059.86 (including net HST), using single source procurement under Section VIII, 6c of the Procurement Policy By-law 59 of 2024 be approved. Holly Foster seconded the motion. CARRIED.

7.7 Director of Community Services Report - Community Services Information Report

Motion 14

Holly Foster made a motion - Be it resolved that the June 2nd Community Services Information Report as submitted by Director of Community Services Kendall Lindsay, be received.

Cathy Langis seconded the motion. CARRIED.

7.8 Coordinator of Facilities and Parks Report - Cundick Campground

Motion 15

Steve Miller made a motion - Be it resolved that the Cundick Campground report as submitted by Coordinator of Facilities and Parks Sue Knight, be received and that funding the costs associated with necessary ditch excavation, catch basin repairs and the purchase and installation of a grinder pump from the Campground Reserve be approved. Bill Myers seconded the motion. CARRIED.

8. NOTICES OF MOTION

8.1 COUNCILLOR HOLLY FOSTER

Motion 16

Holly Foster made a motion - Be it resolved that the following motion be TABLED - That the Finance Department be required to do a quarterly report to provide an update on compliance with the annual budget; and that they be required to produce a report reviewing the performance of the Township Reserves for the past five years, and their projected performance for next three calendar years. Cathy Langis seconded the motion. TABLED

9. BY-LAWS

9.1 By-Law 18 of 2025 - Encroachment Agreement - Enbridge Brine Pipeline

Motion 17

Pat Brown made a motion - Be it resolved that By-Law 18 of 2025 - Encroachment Agreement - Enbridge Brine Pipeline receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute the by-laws and any agreements thereto. Steve Miller seconded the motion. CARRIED.

10. COUNCILLORS' REPORTS

COUNCILLOR BROWN

Councillor Brown attended the St. Clair River Trail meeting.

COUNCILLOR FOSTER

Councillor Foster attended the golf committee meeting and advised those in attendance that each town within the Township is allowed to put two sets of banners on their poles annually; and Corunna already has two annual initiatives so the policy would need to be changed to add a third annual cycle.

COUNCILLOR LANGIS

Councillor Langis attended the Heritage meeting and asked staff to contact the contractor who has parked their directional boring machine along Moore Line.

COUNCILLOR MYERS

Councillor Myers attended the Heritage meeting and extended Mayor Agar and his wife Sue congratulations on their 40th wedding anniversary.

DEPUTY MAYOR MILLER

Deputy Mayor Miller attended the County Council meeting; the Committee of Adjustment meeting; the book sale in Corunna; and the St. Clair River Run.

MAYOR AGAR

Mayor Agar attended the County Council meeting; the Seniors Advisory Committee meeting and noted that St. Clair still needs a representative asking anyone who would be interested to contact him; he attended a LAWSS meeting noting those impacted by the recent watermain break may be entitled to compensation as such a motion will be considered at an upcoming meeting; he attended the St. Clair River Run; and a Research Park Board meeting.

11. UPCOMING MEETINGS

- 11.1 Regular Meeting - Session 11 - June 16, 2025 at 6:00 pm
- 11.2 Regular Meeting - Session 12 - July 14, 2025 at 3:00 pm
- 11.3 Regular Meeting - Session 13 - August 11, 2025 at 3:00 pm

12. IN CAMERA SESSION

- 12.1 Section 239(2)(h) to discuss information provided by the Province

Motion 18

Holly Foster made a motion - Be it resolved that the meeting enter into an in-camera meeting to discuss Section 239(2)(h) information provided by the Province. Pat Brown seconded the motion. CARRIED.

Rise and Report

There was no motion to rise and report.

13. ADJOURNMENT

- 13.1 The meeting adjourned at 3:45 pm.

Motion 19

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn. Pat Brown seconded the motion. CARRIED.

Mayor - Jeff Agar

Clerk - Jeff Baranek

