



**CORPORATION OF THE TOWNSHIP OF ST. CLAIR
COUNCIL MINUTES**

SESSION #4

February 6, 2023
3:00 p.m.
Council Chambers

A Regular Meeting of Council was held Monday, February 6, 2023, at 3:00 p.m. with the following people participating:

J. Agar	Mayor
S. Miller	Deputy Mayor
P. Brown	Councillor
H. Foster	Councillor
C. Langis	Councillor
B. Langstaff	Councillor
B. Myers	Councillor

Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES

- 3.1 Regular Meeting - Session 3 - January 16, 2023
- 3.2 Capital Budget - January 19, 2023
- 3.3 Moore Museum Minutes - January 11, 2023
- 3.4 Sombra Museum Minutes - November 23, 2022

4. DELEGATIONS/PRESENTATIONS

- 4.1 3:10 p.m. - Public Meeting - Zoning By-law Amendment - R14/2022 - 2662 Petrolia Line
- 4.2 3:20 p.m. - Corunna 200th Anniversary Celebration Organizing Committee - Tracy Kingston
- 4.3 3:30 p.m. - FoodCycler Program - Survey Results and Project Update - Jacob Hanlon
- 4.4 3:45 p.m. - Intact Municipal Insurance Renewal - Tony Commisso

5. CORRESPONDENCE

- 5.1 Dispute of Parking Ticket - Lexington Boulevard
- 5.2 Lambton Group Police Services Board - Resolution Request
- 5.3 Nova Chemicals – Temporary Trailer Request
- 5.4 Moore Skating Club – Sponsorship Request

6. INFORMATION ITEMS

- 6.1 Building Permit Report - December 2022
- 6.2 Letter to Lambton County - Concern over BESS Projects
- 6.3 Corunna 200th Anniversary Minutes - January 17, 2023
- 6.4 Heritage St. Clair - Membership List 2023
- 6.5 SCRCA Meeting Highlights - December 8, 2022
- 6.6 NOSA - Letter to Lambton Municipalities
- 6.7 Town of Petrolia Motion - School Board Elections
- 6.8 Village of Point Edward Motion - Bail Reform
- 6.9 SCRCA - Invitation to the Annual General Meeting
- 6.10 County of Lambton Council Highlights - February 1, 2023

7. STAFF REPORTS

- 7.1 Clerk Report – Township Park Chip Truck RFP 2023
- 7.2 Treasurer's Report – 2023 Capital Budget Approval
- 7.3 Treasurer's Report – 2023 Mileage Rates
- 7.4 Treasurer's Report – Vendor Invoice and Visa Charges
- 7.5 Senior Tax Clerk Report - Sections 357 and 358 Write Offs for 2021-2022 Taxation Years
- 7.6 Fire Chief – Monthly Report
- 7.7 Director of Public Works – Water Supply Agreement - Nova Chemicals
- 7.8 Coordinator of Operations (Roads) Report – Cable Guardrails at 1310 St. Clair Parkway
- 7.9 Coordinator of Operations (Roads) Report – CN Rail - Ontario Drainage Act Report
- 7.10 Coordinator of Operations (Roads) Report – Flashing Beacon - Request for Reconsideration
- 7.11 Coordinator of Operations (Roads) Report – Flashing Beacon - Lambton Line and Brigden Road
- 7.12 Coordinator of Operations (Roads) Report – Mammoet Heavy Haul Project - Shell Canada
- 7.13 Coordinator of Operations (Roads) – Corunna 200th Celebration Road Closure
- 7.14 Coordinator of Engineering Report – Hill and Queen Traffic Light Design
- 7.15 Coordinator of Engineering Report – Rural Resurface Selection
- 7.16 Coordinator of Engineering Report – Wayne Brandon Sophia Street Extension Report
- 7.17 Water Wstewater Specialist Report - DWQMS Operational Plan
- 7.18 Director of Community Services - Golf Course Equipment
- 7.19 Coordinator of Facilities and Parks - Ice Allocation Policy Report

8. DRAINAGE BY-LAWS

- 8.1 DRAFT Drainage By-law 2 of 2023 - Port Lambton Storm Sewer Drain Amending

9. BY-LAWS

- 9.1 DRAFT By-Law 8 of 2023 - Debenture By-law - Arena Refrigeration Project
- 9.2 DRAFT By-Law 9 of 2023 – to amend Zoning By-law 17 of 2003 - R14/2022 - 2662 Petrolia Line, Russel Park Farms Inc.
- 9.3 DRAFT By-Law 10 of 2023 – Confirming By-law
- 9.4 DRAFT By-Law 11 of 2023 – to appoint Deputy Fire Chiefs

10. COUNCILLOR'S REPORTS

11. NOTICES OF MOTION

- 11.1 Councillor Foster – Strategic Plan

11.2 Councillor Langis - Reconsideration of Set Fines for winter parking as per By-Law 33 of 2017

12. UPCOMING MEETINGS

12.1 Regular Meeting - Session 5 - Tuesday, February 21, 6:00 p.m.

12.2 Regular Meeting - Session 6 - Monday, March 6, 3:00 p.m.

12.3 Operating Budget - Thursday, March 9, 5:00 p.m. (in-person only)

13. IN-CAMERA SESSION

13.1 Section 239(2)(i) to consider a proposal for joint operation of a public program

13.2 Section 239(2)(d) to consider submissions by prospective Integrity Commissioners

13.3 Section 239(2)(d) to discuss on-going relations with a current employee

14. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Agar called the meeting to Order and welcomed those in attendance physically and via electronic means.

2. DECLARATION OF PECUNIARY INTEREST

None Declared.

3. ADOPTION OF MINUTES

3.1 Moved by S. Miller

Seconded by P. Brown

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting Session #3 held on January 16, 2023, be received and accepted as printed.

CARRIED

3.2 Moved by B. Myers

Seconded by H. Foster

Motion 2 Be it resolved that the Minutes from the Capital Budget Meeting held on January 19, 2023, be received and accepted as printed.

CARRIED

3.3 Moved by P. Brown

Seconded by C. Langis

Motion 3 Be it resolved that the Minutes from following Committees be received and accepted as printed.

Moore Museum Advisory Committee – January 11, 2023

Sombra Museum Board – November 23, 2023

CARRIED

4. DELEGATIONS/PRESENTATIONS

4.1- 3:10 p.m. – Public Meeting - Zoning By-law Amendment - R14/2022 - 2662
Petrolia Line

At the appointed time of 3:15 p.m., Mayor Agar declared open the public meeting to consider an application for re-zoning for the property known as 2662 Petrolia Line.

Re-zoning application R14/2022 is the result of application B11/2022 which created a new lot to dispose of a dwelling which is surplus to the needs of the farm.

Planner Ezio Nadalin summarized his report dated January 27, 2023 which confirmed the application meets the intent of the Township Official Plan and Zoning By-law, and the thrust of the Provincial Policy Statement.

Mayor Agar confirmed there are no questions from those in attendance and Council, and confirmed there were no submitted comments. He then declared the public meeting closed and asked for any forthcoming motions.

Moved by S. Miller

Seconded by H. Foster

Motion 3 Be it resolved that the rezoning R14/2022 as submitted by Russell Park Farms Inc. be approved and that corresponding By-Law 9 of 2023 be considered for all three readings.

CARRIED

4.2- 3:20 p.m. - Corunna 200th Anniversary Celebration Organizing Committee - Tracy Kingston

At the appointed time of 3:20 p.m., Mayor Agar welcomed Tracy Kingston of the Corunna 200th Anniversary Committee to make her presentation.

Mrs. Kingston advised Council that she has formed a committee to organize a celebration to commemorate Corunna's 200th birthday. Further, she noted she has consulted with the Heritage Committee who is preparing a storyboard for consideration of Council which would be installed at a selected location, should it be approved.

Among the many things the committee is considering is banners to hang on the light standards throughout downtown, a mini parkette surrounding the St. George's Square monument on Hill Street, and a day-long celebration on September 23, 2023. As part of the celebration, the committee is seeking permission of Council to close Lyndoch Street to traffic from 7am to 7pm between Cameron and Fane.

Mrs. Kingston advised she will make regular updates to ensure Council is aware of the planned festivities. Mayor Agar thanked her for her commitment to the event and for her presentation.

4.3- 3:30 p.m. - FoodCycler Program - Survey Results and Project Update - Jacob Hanlon

At the appointed time of 3:30 p.m., Mayor Agar welcomed Jacob Hanlon to present the findings of the survey related to the FoodCycler Trial Program across the Township.

According to the results, users in St. Clair used an average of 4.1 cycles/week, which is equivalent to 212 kg/year/household. Eighty percent of those who undertook the survey admitted they would use a food diversion program if offered by the Township at an affordable cost; and 95% of participants would recommend the FoodCycler to others.

Overall, participants in the trial rated the program with 4.59 stars. Mr. Hanlon thanked Council for participating in the program and advised he would be in contact with staff about possible next steps.

4.4- 3:45 p.m. - Intact Municipal Insurance Renewal - Tony Commisso

At the appointed time of 3:45 p.m., Mayor Agar welcomed Tony Commisso of Intact Public Entities to make his presentation. Mr. Commisso brought Township Broker Shawn Morrison of HUB International to jointly present the material.

The premium for renewal for is up 15% to \$832,386. The largest increase is observed in general liability.

The coverage provided by Intact includes 14 separate policies and covers 102 vehicles and \$111M in assets. Mr. Commisso stated in recent years, the highest volume of claims has switched from cyber to natural weather events.

Mr. Commisso advised the increases are a result of the market, and not due to negligence on behalf of the Township and opined the market should begin to level off which should be reflected in future renewals.

5. CORRESPONDENCE ITEMS

Moved by S. Miller

Seconded by P. Brown

Motion 4 Be it resolved that Council accept the following items of correspondence as per Council's direction:

5.1 Dispute of Parking Ticket - Lexington Boulevard

5.2 Lambton Group Police Services Board - Resolution Request

5.3 Nova Chemicals - Temporary Trailer Request

5.4 Moore Skating Club – Sponsorship Request

CARRIED

5.1 Moved by H. Foster

Seconded by C. Langis

Motion 5 Be it resolved that the dispute of a parking ticket submitted by a resident on Lexington Boulevard be received and filed, and that the ticket be confirmed.

CARRIED

5.2 Moved by S. Miller

Seconded by B. Langstaff

Motion 6 Be it resolved that motion passed by the Lambton Group Police Services Board for bail reform be received and endorsed.

CARRIED

5.3 Moved by P. Brown

Seconded by H. Foster

Motion 7 Be it resolved that the request for the approval of a temporary trailer be approved subject to the satisfaction of the Coordinator of Planning; and that the Mayor and Clerk be authorized to execute the agreement.

CARRIED

5.4 Moved by S. Miller

Seconded by B. Langstaff

Motion 8 Be it resolved that the request submitted by the Moore Skating Club to sponsor the program for their upcoming show be received and that the Township sponsor a quarter page advertisement.

CARRIED

6. INFORMATION

Moved by C. Langis

Seconded by B. Myers

Motion 9 Be it resolved that the following items of information be received as information:

6.1 Building Permit Report - December 2022

6.2 Letter to Lambton County - Concern over BESS Projects

6.3 Corunna 200th Anniversary Minutes - January 17, 2023

6.4 Heritage St. Clair - Membership List 2023

6.5 SCRCA Meeting Highlights - December 8, 2022

6.6 NOSA - Letter to Lambton Municipalities

6.7 Town of Petrolia Motion - School Board Elections

6.8 Village of Point Edward Motion - Bail Reform

6.9 SCRCA - Invitation to the Annual General Meeting

6.10 County of Lambton Council Highlights - February 1, 2023

CARRIED

Motion 18 Be it resolved that the *CN Rail – Ontario Drainage Act* report as submitted by Coordinator of Works (Roads) Dave Neely be received as

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

CARRIED

7.17 Moved by C. Langis

Seconded by B. Langstaff

Motion 28 Be it resolved that the *"Drinking Water Quality Management System Operational Plan Re-endorsement"* report as submitted by the Water/Wastewater Specialist, Nova VanderSlagt, be received as information and the following recommendations approved.

1. That the Drinking Water QMS Operational Plan be re-endorsed.

2. That the Mayor and Clerk be authorized to re-endorse the Drinking Water QMS Operational Plan.

CARRIED

7.18 Moved by S. Miller

Seconded by B. Langstaff

Motion 29 Be it resolved that the *Golf Course Capital Equipment Purchases* report as submitted by the Director of Community Services Kendall Lindsay, be received as information and that the purchase of 20 golf carts from Complete Turf for the price of \$114,000 before HST be approved.

CARRIED

7.19 Moved by H. Foster

Seconded by C. Langis

Motion 30 Be it resolved that the *Ice Allocation Policy Update* report as submitted by the Coordinator of Facilities and Parks Sue Knight be received as information and that the updated policy included therein be adopted and approved.

CARRIED

8. DRAINAGE BY-LAWS

Moved by B. Myers

Seconded by B. Langstaff

Motion 31 Be it resolved that the following drainage by-laws receive first, second, third and final readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

9.1 Drainage By-Law 2 of 2023 – Port Lambton Storm Sewer Drain

CARRIED

9. BY-LAWS

Moved by H. Foster

Seconded by B. Langstaff

Motion 32 Be it resolved that the following by-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

9.1 DRAFT BY-LAW 8 of 2023 - Debenture By-law - Arena Refrigeration Project

9.2 DRAFT BY-LAW 9 of 2023 - to amend Zoning By-law 17 of 2003 - R14/2022 - 2662 Petrolia Line, Russel Park Farms Inc.

9.3 DRAFT BY-LAW 10 of 2023 - Confirming By-law

9.4 DRAFT BY-LAW 11 of 2023 - to appoint Deputy Fire Chiefs

CARRIED

10. COUNCILLOR'S REPORTS / NOTICE OF MOTION

Councillor Brown

Councillor Brown asked for an update from staff on the upcoming recycle transition and noted he attended the Fire Equipment open house at Lambton College and the second open house held by Enbridge related to the BESS Projects.

Councillor Brown also asked staff to produce a report of Township owned buildings that may be redundant.

Councillor Foster

Councillor Foster attended the Drainage Committee meeting, the Committee of Adjustment meeting; the cemetery sub-committee meeting; the Heritage St. Clair meeting and participated in a webinar facilitated by Good Roads.

Councillor Foster closed her report by advising the public that all letters submitted to the attention of Council are forwarded to them for their review.

Councillor Langis

Councillor Langis attended the Sombra Museum Board meeting and the Wilkesport Hall meeting.

Councillor Langstaff

Councillor Langstaff attended many events including the ROMA Conference; the Lambton County Soil and Crop Annual General Meeting; the Drainage meeting; and the Enbridge Open House.

Deputy Mayor Miller

Deputy Mayor Miller attended several events including three meetings at the County and the ROMA Conference.

Deputy Mayor Miller asked staff to inquire as to why the recycle route in Port Lambton has changed.

Mayor Agar

Mayor Agar attended three meetings at the County including County Council where he made a motion to initiate a traffic light or roundabout at the intersection of Kimball and Petrolia Line; he also attended the ROMA Conference and met with representatives of Cogeco about high speed service for the balance of the Township.

Mayor Agar also attended the LAWSS meeting and had meetings with many others including Enbridge.

11. NOTICE OF MOTION

11.1 Moved by H. Foster

Seconded by B. Langstaff

Motion 33 Be it resolved that staff include the former draft Strategic Plan from 2008 on the next agenda for review.

CARRIED

11.2 Moved by C. Langis

Seconded by H. Foster

Motion 34 Be it resolved that staff no longer issue warnings for offences to By-Law 33 off 2017, and that they be directed to issue tickets on the first offence.

CARRIED

12. UPCOMING MEETINGS

12.1 Regular Meeting - Session 5 - Tuesday, February 21, 2023 at 6:00 p.m.

12.2 Regular Meeting – Session 6 – Monday, March 6, 2023 at 3:00 p.m.

12.3 Operating Budget - Thursday, March 9, 5:00 p.m. (in-person only)

13. IN-CAMERA

Moved by C. Langis

Seconded by S. Miller

Motion 35 Be it resolved that the meeting enter an in-camera session to consider the following:

11.1 Section 239(2)(d) - to discuss a potential fire services agreement with a local industry

11.2 Section 239(2)(d) To discuss a contract for an Integrity Commissioner
CARRIED

Rise and Report

Mayor Agar declared the meeting back into open session and asked for any forthcoming motions.

Moved by C. Langis

Seconded by H. Foster

Motion 36 Be it resolved that the Township retain Aird & Berlis LLP as their Integrity Commissioner for the duration of the current term of Council.

CARRIED

14. ADJOURNMENT

Moved by B. Myers

Seconded by S. Miller

Motion 37 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 5:45 p.m.



Mayor Jeff Agar



Clerk Jeff Baranek

