



## CORPORATION OF THE TOWNSHIP OF ST. CLAIR

### COUNCIL MINUTES

#### SESSION #11

Electronic Meeting  
June 7, 2021  
3:00 p.m.

A Regular Meeting of Council was held Monday, June 7, 2021 at 3:00 p.m. with the following people participating via video conference:

Staff:	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	J. De Gurse	Councillor
	B. Myers	Councillor
	T. Kingston	Councillor
	J. Rodey	CAO
	J. Baranek	Clerk

#### **AGENDA:**

##### **1. CALL TO ORDER**

##### **2. DECLARATION OF PECUNIARY INTEREST**

##### **3. ADOPTION OF MINUTES**

3.1 Regular Council Meeting - Session #10 – May 17, 2021

##### **4. DELEGATIONS/PRESENTATIONS**

###### **4.1 PUBLIC MEETING:**

- 3:15 p.m. – Zoning By-Law Amendment Application – 947 Bentpath Line –  
Triny Bruin (Agent: Joe Amelia)

###### **4.2 PUBLIC MEETING:**

- 3:30 p.m. – Parking Area Proposal – McDonald Park, Port Lambton

##### **5. CORRESPONDENCE ITEMS**

5.1 Special Event Request – Brander Park Gardens

5.2 Moore Agricultural Society – Community Drive-In Movie Sponsorship

5.3 Speed Limit Reduction Denied – Community Response

5.4 Gypsy Moth Spraying

5.5 Theodore the Tugboat Promotion

5.6 Brander Park/St. Clair River Trail Concerns

5.7 Internet Services in St. Clair Township

5.8 Vendor Truck Request – Emergency Services Building

**6. INFORMATION ITEMS**

6.1 Municipal Property Assessment Corporation – Understanding Your Notice

6.2 Building Permit Report – April 2021

6.3 St. Clair Township Golf Course Committee Meeting Minutes - May 21, 2021

6.4 Sarnia-Lambton Economic Partnership – Board of Directors Meeting – May 25, 2021

6.5 Request a Custom Canada Day Message from Lieutenant Governor

6.6 Municipality of Brooke-Alvinston – Conservation Authority Resolution Endorsement Request

**7. REPORTS OF COMMITTEES AND STAFF**

7.1 Planner's Report – Zoning By-Law Amendment – 947 Bentpath Line – J. Amelia for T. Bruin

7.2 Clerk's Report – Revised Fees By-Law

7.3 Deputy Clerk's Report – Extension of Draft Plan of Subdivision Approval – Baby's Point Settlement Ltd. – Port Lambton

7.4 Deputy Clerk's Report – Site Plan Agreement Approval/Request for Concurrence – Telecommunications Tower – 311 Pointe Line (Xplornet Communications Inc.)

7.5 Deputy Clerk's Report – Temporary Modular Building Request – 1094 Courtright Line – Enbridge Gas Inc.

7.6 Deputy Clerk's Report – Temporary Modular Building request – 911 Moore Line – Enbridge Gas Inc.

7.7 Treasurer's Report – General Accounts Report and Corporate Visa Statement

7.8 Treasurer's Report – New Optional Small Business Property Tax Sub-class

7.9 Director of Emergency Services' Report – Brigden Station – Accessible Washroom Renovation

7.10 Director of Public Works' Report – Lambton Asset Management Committee (LAMC) – Terms of Reference & Best Practices

7.11 Coordinator of Operations' (Works) Report – Pedestrian Crossing – Brander Park – Part 4

7.12 Coordinator of Operations' (Works) Report – Sandbags

7.13 Coordinator of Operations' (Works) Report – Phase 2 – Polymoore Drive Improvements – Hydro One

7.14 Coordinator of Operations' (Works) Report – Solid Yellow Centre Lines on St. Clair Parkway



**7.15** Coordinator of Engineering's Report – Miscellaneous Paving 2021 – Various Locations – Tender Results

**7.16** Coordinator of Engineering's Report – Rural Surface Treatment Project 2021 – Tender Results

**7.17** Coordinator of Engineering's Report – Lambton Line over East Otter Creek – Bridge Rehabilitation – Tender Results

**7.18** Director of Community Services' Report – Information

**7.19** Director of Community Services' Report – McDonald Park Project – Port Lambton – Parking Lot Proposal

**7.20** Director of Community Services' Report – Reopening Ontario – Community Services Plan

**7.21** Director of Community Services' Report – Golf Course – Transient Green Fees

**8. BY-LAWS**

**8.1** By-Law 25 of 2021 – Temporary Modular Building Agreement – 911 Moore Line – Mooreglen Farms Ltd. (Enbridge Gas Inc.)

**8.2** By-Law 26 of 2021 – Temporary Modular Building Agreement – 1094 Courtright Line – Enbridge Gas Inc.

**8.3** By-Law 27 of 2021 – Site Plan Agreement – 113 Pointe Line – Xplornet Telecommunications Inc. and Serkka Farms Inc.

**8.4** By-Law 28 of 2021 – Zoning By-Law Amendment – 947 Bentpath Line – J. Amelia for T. Bruin

**8.5** By-Law 29 of 2021 – Fees By-Law (Replacing By-Law 8 of 2020)

**9. NEW BUSINESS**

**10. COUNCILLORS' REPORTS**

**11. UPCOMING MEETINGS**

**11.1** Regular Council Meeting – Monday, June 21, 2021, at 3:00 p.m.

**11.2** Regular Council Meeting – Monday, July 5, 2021, at 3:00 p.m.

**11.3** Regular Council Meeting – Monday, July 19, 2021, at 3:00 p.m.

**12. ADJOURNMENT**

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**1. CALL TO ORDER**

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and asked participants to observe a moment of silence to remember the 215 children whose remains were found at a former residential school in Kamloops, British Columbia, as well as to acknowledge the passing of a staff member's family member.

**2. DECLARATION OF PECUNIARY INTEREST**

None declared.



**3. ADOPTION OF MINUTES**

Moved by J. De Gurse

Seconded by P. Brown

**Motion 1** Be it resolved that the Minutes from the Regular Council Meeting Session #10 held on May 17, 2021, be received and accepted as printed.

**CARRIED**

**4. DELEGATIONS/PRESENTATIONS**

**4.1 PUBLIC MEETING:**

**3:15 p.m. – Zoning By-Law Amendment Application – 947 Bentpath Line – Triny Bruin (Agent: Joe Amelia)**

At the appointed time of 3:15 p.m., Mayor Arnold declared open a public meeting to consider Re-zoning R01/2021 for the property known as 947 Bentpath Line.

Planner - Ezio Nadalin summarized his report dated May 27, 2021. The application seeks to satisfy a condition of consent from file B02/2021, which created a new two-acre parcel to dispose of a surplus farm dwelling. Both the size of the new parcel and the size of the remnant are consistent with the Township planning documents as well as the Provincial Policy Statement.

Clerk - Jeff Baranek advised that no comments were received and no one asked to be a party to the meeting. Mayor Arnold declared the meeting closed and asked for any forthcoming motions.

Moved by T. Kingston

Seconded by R. Atkins

**Motion 2** Be it resolved that re-zoning application R01/2021 be approved and that corresponding By-Law 28 of 2021 be considered for approval.

**CARRIED**

**4.2 PUBLIC MEETING:**

**3:30 p.m. – Parking Area Proposal – McDonald Park, Port Lambton**

At the appointed time of 3:30 p.m., Mayor Arnold declared open a public meeting to consider the design and location of a new parking lot at McDonald Park in Port Lambton.

Director of Community Services - Kendall Lindsay summarized the proposed new parking area which would consist of a paved lot with a 45-car capacity to be constructed at the west portion of the park that has long been a greenspace area. Some trees have been removed from the area as they were damaged and needed to be removed.

Clerk - Jeff Baranek circulated all comments received from the public to Council and noted that two local residents asked to be a party to the hearing.

There was a robust discussion between members of Council where many things were considered including: location of gates, restricted hours for use of the parking lot, importance of getting cars off local streets and the St. Clair River Trail and location of the lot within the park.

John and Karen Moran addressed Council to ask that the proposed location be reconsidered as it would occupy a greenspace that was often used by local residents for many activities. They indicated that local residents were opposed to the proposed location and alluded to a petition against the parking lot that has 120 signatures. Among the concerns they opined were: the negative impact on the property values of homes adjacent to the parking lot and that the privacy of abutting properties would be compromised. Mr. Moran suggested land to the east of the



tracks would be more appropriate and encouraged Council to pursue its conveyance to the Township as it would be better suited for a car parking area.

Maureen Moran echoed the comments submitted by John and Karen Moran and encouraged Council to reconsider the location of the proposed lot.

Deputy Mayor Miller noted that this planning has been in the works for a long time as a response to ensure access for emergency vehicles during an event at the park. Two-way traffic is not possible on local streets when there are game(s) or events at the park which creates a safety hazard for first responder vehicles. He noted that it would be his intention to ensure that the gates located at the north and south ends of the parking lot do not become a throughway and only be available during an event at the park.

Moved by S. Miller

Seconded by T. Kingston

**Motion 3** Be it resolved that the paved 45 space parking lot proposed for the west side of McDonald Park be approved and that gates be installed at both the north and south entrances to prohibit through vehicular traffic, while preserving through pedestrian traffic, with the north gate only being opened for emergencies.

**CARRIED**

## **5. CORRESPONDENCE ITEMS**

Moved by S. Miller

Seconded by T. Kingston

**Motion 4** Be it resolved that Council accept the following items of correspondence as per Council's direction:

- 5.1 Special Event Request
- 5.2 Moore Ag Society – Drive-In Movie Event Sponsorship Request
- 5.3 Speed Limit Reduction Denied – Community Response
- 5.4 Gypsy Moth Issues
- 5.5 Theodore the Tugboat Promotion
- 5.6 Brander Park/SCRT Concerns
- 5.7 Internet Services in St. Clair Township
- 5.8 Request for Food Truck Location

**CARRIED**

5.1 Moved by S. Miller

Seconded by T. Kingston

**Motion 5** Be it resolved that the request to support a private wedding event at Brander Park on August 7, 2021, be approved but, that alcohol not be permitted in any capacity.

**CARRIED**

5.2 Moved by T. Kingston

Seconded by R. Atkins

**Motion 6** Be it resolved that the request for funding for a Drive-In Movie Event submitted by Moore Agricultural Society be received and filed.

**CARRIED**

5.3 Moved by R. Atkins

Seconded by B. Myers

**Motion 7** Be it resolved that Motion 20 from the May 17, 2021 meeting of Council that denied a request to reduce the speed limit on St. Clair Parkway south of Holt Line from 70kph to 50kph be reconsidered.

**MOTION LOST**

5.4 Moved by R. Atkins

Seconded by P. Brown

**Motion 8** Be it resolved that the request for Gypsy Moth control within the Township be referred to staff for a report.

**CARRIED**



- 5.5 Moved by T. Kingston Seconded by S. Miller  
**Motion 9** Be it resolved that the request to have Theodore the Tugboat dock at a location in the Township be approved subject to availability of a suitable space to the satisfaction of the Director of Community Services.

**CARRIED**

- 5.6 Moved by R. Atkins Seconded by B. Myers  
**Motion 10** Be it resolved that the concerns submitted by residents related to safety concerns at Brander Park be received until the appurtenant report authored by the Coordinator of Roads is considered at item 7.11.

**CARRIED**

- 5.7 Moved by T. Kingston Seconded by P. Brown  
**Motion 11** Be it resolved that the concern related to internet access in the Township be received and filed.

**CARRIED**

- 5.8 Moved by P. Brown Seconded by B. Myers  
**Motion 12** Be it resolved that a request to approve a food truck in the parking lot of the Emergency Services Building be denied due to lack of available space.

**CARRIED**

## **6. INFORMATION ITEMS**

- Moved by B. Myers Seconded by P. Brown  
**Motion 13** Be it resolved that the following items of information be dealt with as per Council's direction:

- 6.1 MPAC – Understanding Your Notice
- 6.2 Building Permit Report – April 2021
- 6.3 St. Clair Township Golf Course Committee Meeting Minutes – May 21, 2021
- 6.4 SLEP Board of Directors Meeting – May 25, 2021
- 6.5 Request a Custom Canada Day Message
- 6.6 Brooke-Alvinston – SCRCA Amended Resolution Endorsement

**CARRIED**

## **7. REPORTS OF COMMITTEES AND STAFF**

- 7.1 Moved by T. Kingston Seconded by P. Brown  
**Motion 14** Be it resolved that the *Proposed Zoning By-Law Amendment – J. Amelia for T. Bruin (947 Bentpath Line)* report dated May 27, 2021, submitted by Planner – Ezio Nadalin be received as information and that the corresponding draft By-Law 28 of 2021 be considered for approval.

**CARRIED**

- 7.2 Moved by S. Miller Seconded by J. De Gurse  
**Motion 15** Be it resolved that the *Revised Fees By-Law* report as submitted by Clerk - Jeff Baranek be received and that draft By-Law 29 of 2021 be considered for approval.

**CARRIED**

- 7.3 Moved by B. Myers Seconded by S. Miller  
**Motion 16** Be it resolved that the report by Deputy Clerk/Coordinator of Planning - Charlie McClemens dated May 26, 2021, be received as information and that a one-year extension of Draft Plan Approval to the Baby's Point Subdivision (Application File 38T-11004), Part Lot E, Concession 5, St. Clair Township, be approved and that the County of Lambton be advised accordingly.

**CARRIED**



- 7.4 Moved by P. Brown Seconded by J. De Gurse  
**Motion 17** Be it resolved that the *Xplorner Communications Inc. – Site Plan Agreement – Telecommunications Tower - 311 Pointe Line* report submitted by Deputy Clerk/Coordinator of Planning – Carlie McClemens be received as information and that draft By-Law 27 of 2021, being a By-Law to Authorize a Site Plan Agreement with Xplorner Communications Inc. & Serkka Farms Inc. be considered for approval.  
**CARRIED**
- 7.5 Moved by J. De Gurse Seconded by R. Atkins  
**Motion 18** Be it resolved that the *Enbridge Gas Temporary Modular Buildings – 1094 Courtright Line* report as submitted by Deputy Clerk/Coordinator of Planning - Carlie McClemens be received as information and that draft By-Law 26 of 2021 be considered for approval.  
**CARRIED**
- 7.6 Moved by S. Miller Seconded by P. Brown  
**Motion 19** Be it resolved that the *Enbridge Gas (Mooreglen Farms Ltd.) Temporary Modular Buildings – 911 Moore Line* report as submitted by Deputy Clerk/Director of Planning - Carlie McClemens be received as information and that draft By-Law 25 of 2021 be considered for approval.  
**CARRIED**
- 7.7 Moved by B. Myers Seconded by P. Brown  
**Motion 20** Be it resolved that the *General Accounts and Corporate Visa Statement* report as submitted by Treasurer - Charlie Quenneville be received as information and the following vendor invoices be approved for the period of May 1 to May 31, 2021, totaling \$3,924,051.65 along with the CIBC Visa charges for the period of March 25, 2021, to April 24, 2021, totaling \$14,875.13.  
**CARRIED**
- 7.8 Moved by R. Atkins Seconded by P. Brown  
**Motion 21** Be it resolved that the *New Optional Small Business Property Tax Sub-class* report as submitted by Treasurer - Charlie Quenneville be received as information.  
**CARRIED**
- 7.9 Moved by P. Brown Seconded by J. De Gurse  
**Motion 22** Be it resolved that the *Brigden Station- Accessible Washroom Renovation Report* as submitted by Director of Emergency Services - Walt Anderson be received and that the tender submitted by Westhoek Construction in the amount of \$33,063 plus HST be accepted and that project be funded from the Fire Department asset maintenance account.  
**CARRIED**
- 7.10 Moved by S. Miller Seconded by R. Atkins  
**Motion 23** Be it resolved that the *Lambton Asset Management Committee* report submitted by Director of Public Works – Brian Black be received as information.  
**CARRIED**
- 7.11 Moved by R. Atkins Seconded by P. Brown  
**Motion 24** Be it resolved that the *Pedestrian Crossing - Brander Park – Part 4* report submitted by Coordinator of Operations – David Neely be received as information and that an Enhanced Level 2, Type B Pedestrian Crossing be installed at 4538 St. Clair Parkway.  
**CARRIED**



Moved by R. Atkins

Seconded by B. Myers

**Motion 25** Be it resolved that staff be directed to produce a by-law to prohibit parking on the west side of St. Clair Parkway adjacent to Brander Park; and the staff produce a report identifying the current parking locations within Brander Park.

**CARRIED**

7.12 Moved by P. Brown

Seconded by T. Kingston

**Motion 26** Be it resolved that the *Sandbags* report submitted by Coordinator of Operations – David Neely be received as information and that the program of providing bulk sand and sandbags to the public be ceased, as lowered water levels in the St. Clair River no longer require this service.

**CARRIED**

7.13 Moved by S. Miller

Seconded by J. De Gurse

**Motion 27** Be it resolved that the *Phase 2 – Polymoore Drive Improvements – Hydro One* report submitted by Coordinator of Operations – David Neely be received as information and that the final Hydro One cost of \$193,166.13 (including HST) be paid from the industrial park reserve account.

**CARRIED**

7.14 Moved by R. Atkins

Seconded by J. De Gurse

**Motion 28** Be it resolved that the *Solid Yellow Centre Lines on St. Clair Parkway* report submitted by Coordinator of Operations – David Neely be received as information.

**CARRIED**

7.15 Moved by T. Kingston

Seconded by S. Miller

**Motion 29** Be it resolved that the *Miscellaneous Paving 2021 – Various Locations – Tender Results* report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the tender submitted by 1197245 Ontario Ltd. in the amount of \$156,364.55 plus HST be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

7.16 Moved by T. Kingston

Seconded by P. Brown

**Motion 30** Be it resolved that the *Rural Surface Treatment Project 2021 - Tender Results* report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the tender submitted by Walker Construction Ltd. in the amount of \$239,500.00 plus HST be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

7.17 Moved by S. Miller

Seconded by T. Kingston

**Motion 31** Be it resolved that the *Lambton Line over East Otter Creek – Bridge Rehabilitation* report submitted by Coordinator of Engineering - Paul daSilva be received as information and that the tender submitted by 5001630 Ontario Ltd. in the amount of \$144,796.00 plus HST be accepted and that the Mayor and Clerk be authorized to sign the contract and other related documents.

**CARRIED**

7.18 Moved by T. Kingston

Seconded by J. De Gurse

**Motion 32** Be it resolved that the *Information Report* submitted by Director of Community Services - Kendall Lindsay be received as information.

**CARRIED**

7.19 Moved by T. Kingston

Seconded by R. Atkins

**Motion 33** Be it resolved that the *McDonald Park Project – Port Lambton – Parking Lot Proposal* report submitted by Director of Community Services - Kendall Lindsay be received as information.

**CARRIED**



7.20 Moved by T. Kingston

Seconded by P. Brown

**Motion 34** Be it resolved that the *Reopening Ontario – Community Services Plan* report submitted by Director of Community Services - Kendall Lindsay be received as information and that the following recommendations be approved:

1. The Moore Sports Complex will be remained closed until mid-August.
2. Day Camps will come back to council for decision when further information is available.
3. Pool will come back to council for decision when further information is available following the Step 3 opening.
4. Sports fields open for training in Step 1, outdoor leagues start in Step 2.
5. Golf course continues to follow the steps of the provincial re-opening plan.
6. Museums are allowed to return to work on June 14th to prepare to open in Step 3.
7. Campgrounds open for transient camping beginning in Step 1.

**CARRIED**

7.21 Moved by R. Atkins

Seconded by S. Miller

**Motion 35** Be it resolved that the *Golf Course – Transient Green Fees* report submitted by Director of Community Services - Kendall Lindsay be received as information and Council approves a \$4.41 increase on all transient green fees for weekend and holiday play.

**CARRIED**

## **8. BY-LAWS:**

Moved by B. Myers

Seconded by J. De Gurse

**Motion 36** Be it resolved that the following By-law receive all three readings and that the Mayor and Clerk be authorized to execute appurtenant agreements and be thereby passed:

- 8.1 By-Law 25 of 2021 – Temporary Modular Building Agreement – 911 Moore Line – Mooreglan Farms (Enbridge)
- 8.2 By-Law 26 of 2021 – Temporary Modular Building Agreement – 1094 Courtright Line - Enbridge Gas Inc.
- 8.3 By-Law 27 of 2021 – Site Plan Agreement – 113 Pointe Line – Xplornet Telecommunications Inc. & Serkka Farms Inc.
- 8.4 By-Law 28 of 2021 – ZBLA – 947 Bentpath Line – J. Amelia (Bruin)
- 8.5 By-Law 29 of 2021 – Revised Fees By-Law

**CARRIED**

## **9. NEW BUSINESS**

Moved by P. Brown

Seconded by J. De Gurse

**Motion 37** Be it resolved that the letters of correspondence received in relation to safety at Brander Park and the proposed parking area at McDonald Park be received as information.

**CARRIED**



Moved by R. Atkins

Seconded by B. Myers

**Motion 38** Be it resolved that the staggered line be replaced by a solid yellow traffic line between 3816 and 3848 St. Clair Parkway to prohibit passing for vehicular traffic.

**CARRIED**

Moved by R. Atkins

Seconded by T. Kingston

**Motion 39** Be it resolved that staff be directed to research the feasibility and logistics of photo radar for use in the Township.

**CARRIED**

Clerk - Jeff Baranek advised Council of a complaint related to items being left in the water at the road allowance for Second Street in Port Lambton and no action was taken.

## **10. COUNCILLORS' REPORTS:**

### **Councillor Atkins**

Councillor Atkins participated in the Golf Committee and Committee of Adjustment meetings.

She noted that Ron Brown, author of Backroads of Ontario, was coming to the area as a promotion of Tourism Sarnia Lambton (TSL) in June. Councillor Atkins also noted that TSL was creating a catalogue of all local murals.

Councillor Atkins advised that Dedecker Park was now being maintained by Port Lambton Athletics Association, the park looks great and that their efforts were appreciated.

Councillor Atkins closed her report by asking that the signs at Brander Park be painted or replaced as they are faded – specifically the one prohibiting motorized vehicles in the park.

### **Councillor Brown**

Councillor Brown participated in many meetings including the recent Community Awareness Emergency Response (CAER) meeting.

He encouraged residents to get their vaccine shots as soon as they are eligible.

Councillor Brown asked that some attention be given to the landscaping at Shell Health Centre and the Corunna Library.

### **Councillor De Gurse**

Councillor De Gurse confirmed that recruitment was underway to fill the vacancy on the Committee of Adjustment.

### **Councillor Kingston**

Councillor Kingston participated in the Committee of Adjustment meeting.

She noted that she has received inquiries about transient shops in our parks and asked that Council be circulated the Transient Trader By-Law.

### **Councillor Myers**

Councillor Myers asked staff to reinstall or replace the ladder at the Branton-Cundick dock.



He asked that residents exercise safety when crossing the road at Brander Park noting it was not a safe area for the use of golf carts, which are prohibited both in Township Parks and on Township roads.

**Deputy Mayor Miller**

Deputy Mayor Miller participated in many meetings including County Council and County Committee.

He advised that he has had many conversations with residents about McDonald Park.

Deputy Mayor Miller asked staff to have the OPP monitor the Township for the illegal use of golf carts on Township roads and in Township parks.

Deputy Mayor Miller closed his report by reminding residents not to harass volunteers who are devoting their time to improve and maintain local facilities.

**Mayor Arnold**

Mayor Arnold thanked staff for their commitment throughout these challenging times and noted that they are faced with new and unique challenges daily.

He thanked staff for having the parks cut in advance of the weekend and asked staff to remove the Yard Sale signs from the Courtright community signs.

Mayor Arnold asked staff to review the development agreement for the Durco Subdivision to ensure that proper access points were being used.

Mayor Arnold concluded his report by noting that CSX has removed a portion of their line north of French Line and asked staff to approach them to remove the crossing at Lambton Line.

**11. UPCOMING MEETINGS**

11.1 Regular Council Meeting – Monday, June 21, 2021, at 3:00 p.m.

11.2 Regular Council Meeting – Monday, July 5, 2021, at 3:00 p.m.

11.3 Regular Council Meeting – Monday, July 19, 2021, at 3:00 p.m.

Moved by S. Miller

Seconded by B. Myers

**Motion 40** Be it resolved that the Council Meeting schedule be revised to limit the number of meetings per month to one for the months of July and August.

**CARRIED**

**12. ADJOURNMENT**

Seeing no other business to conduct, it was thereby moved:

Moved by T. Kingston

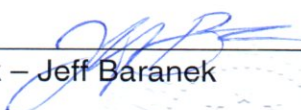
Seconded by S. Miller

**Motion 41** Be it resolved that the meeting do hereby adjourn.

**CARRIED**

The meeting was adjourned at 5:00 p.m.

  
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Mayor – Steve Arnold

  
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Clerk – Jeff Baranek

