



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

SESSION #19

Electronic Meeting
November 1, 2021
3:00 p.m.

A Regular Meeting of Council was held Monday, November 1, 2021, at 3:00 p.m. with the following people participating via video conference:

	S. Arnold	Mayor
	S. Miller	Deputy Mayor
	R. Atkins	Councillor
	P. Brown	Councillor
	J. De Gurse	Councillor
	B. Myers	Councillor
	T. Kingston	Councillor
Staff:	J. Rodey	CAO
	J. Baranek	Clerk

AGENDA:

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **ADOPTION OF MINUTES**
 - 3.1 Regular Council Meeting - Session #18 – October 18, 2021
4. **CORRESPONDENCE ITEMS**
 - 4.1 St. Clair Region Conservation Authority Draft 2022 Budget and Invitation to Budget Process Presentation
 - 4.2 Complaint – Use of ATVs and Dirt Bikes in St. Clair Township
5. **INFORMATION ITEMS**
 - 5.1 Building Permit Report – September 2021
 - 5.2 Lambton County Public Works – Highway 40 and Bentpath Line Intersection Illumination
 - 5.3 St. Clair Region Conservation Authority (SCRCA) – General Manager Announcement
 - 5.4 Enbridge Gas Inc. – Coveny and Kimball-Colinville Well Drilling Project Environmental Report
 - 5.5 2022 Rural Ontario Municipal Association (ROMA) Delegation Form

6. DRAINS

6.1 Drainage By-Law 17 of 2021 – Various Drains (Amending)

6.2 Drainage By-Law 18 of 2021 – Various Drains (Amending)

6.3 Drainage By-Law 19 of 2021 – Various Drains (Amending)

6.4 Drainage By-Law 20 of 2021 – Various Drains (Amending)

6.5 Drainage By-Law 21 of 2021 – Various Drains (Amending)

7. REPORTS OF COMMITTEES AND STAFF

7.1 Treasurer's Report – General Accounts and Corporate Visa Statement

7.2 Treasurer's Report – OPP 2020 Reconciled Year End and 2022 Municipal Billing Summaries

7.3 Treasurer's Report – 2022 Ontario Municipal Partnership Fund Grant

7.4 Director of Emergency Services' Report – Information

7.5 Deputy Fire Chief's Report – Fire Department Prevention & Fire Safety Education Activities

7.6 Deputy Fire Chief's Report – Fire Department Training and Health & Safety Activities

7.7 Director of Public Works' Report – Request for Sale of Adjacent Land – 1314 Albert Street, Wilkesport

7.8 Coordinator of Operations' (Works) Report – Lambton County Winter Roads Maintenance Agreement

7.9 Coordinator of Operations' (Works) Report – Municipal Dock Use Agreement – Southwestern Sales Corp. Ltd. – 3751 St. Clair Parkway

7.10 Coordinator of Operations' (Water) Report – Monthly Report

7.11 Coordinator of Engineering's Report – Monthly Report

7.12 Coordinator of Engineering's Report – Road Diet Feasibility Study – Hill Street, Corunna

7.13 Drainage Superintendent's Report – Monthly Report

7.14 Director of Community Services' Report – Information

7.15 Director of Community Services' Report – Courtright Community Hall Building Assessment

7.16 Director of Community Services' Report – Mooretown Flags Hockey Club – Request for Financial Aid

8. NEW BUSINESS/ COUNCILLORS' REPORTS

9. UPCOMING MEETINGS

9.1 Regular Council Meeting – Monday, November 15, 2021, at 6:00 p.m.

9.2 Regular Council Meeting – Monday, December 6, 2021, at 3:00 p.m.

9.3 Regular Council Meeting – Monday, December 20, 2021, at 6:00 p.m.

10. IN CAMERA SESSION

10.1 Municipal Act – Section 239 (2) (d) To discuss a mandatory COVID-19 vaccine policy

10.2 Municipal Act – Section 239 (2) (d) To discuss the contract with OPSEU Local 123

11. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 3:00 p.m., Mayor Arnold called the meeting to order and encouraged everyone to take a moment to reflect and remember those who fought for our freedom on Remembrance Day, Thursday, November 11, 2021.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADOPTION OF MINUTES

Moved by J. De Gurse

Seconded by B. Myers

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting Session #18 held on October 18, 2021, be received and accepted as printed.

CARRIED

4. CORRESPONDENCE ITEMS

Moved by R. Atkins

Seconded by J. De Gurse

Motion 2 Be it resolved that Council accept the following items of correspondence as per Council's direction:

4.1 St. Clair Region Conservation Authority Draft 2022 Budget and Invitation to Budget Process Presentation

4.2 Complaint – Use of ATVs and Dirt Bikes in St. Clair Township

CARRIED

4.2 Moved by B. Myers

Seconded by J. De Gurse

Motion 3 Be it resolved that the complaint related to the use of ATVs on Township roads be referred to the Ontario Provincial Police and that the complainant be advised of the referral and reminded that a provincial change in legislation led to their legal use on municipal roads.

CARRIED

5. INFORMATION ITEMS

Moved by T. Kingston

Seconded by S. Miller

Motion 4 Be it resolved that the following items of information be dealt with as per Council's direction:

5.1 Building Permit Report – December 2020

5.2 Lambton County Public Works – Highway 40 and Bentpath Line Intersection Illumination

5.3 St. Clair Region Conservation Authority (SCRCA) – General Manager Announcement

5.4 Enbridge Gas Inc. – Coveny and Kimball-Colinville Well Drilling Project
Environmental Report

5.5 2022 Rural Ontario Municipal Association (ROMA) Delegation Form

CARRIED

6. DRAINS

Moved by S. Miller

Seconded by B. Myers

Motion 5 Be it resolved that the following drainage by-law be given all three readings and be thereby passed, and that the Mayor and Clerk be authorized to execute the by-law:

6.1 Drainage By-Law 17 of 2021 – Being a By-law to raise the sum of money expended out of the General Funds of the Township of St. Clair in the County of Lambton for drain expenses to the 10th Concession Drain East, 10th Concession Drain West, 4th/5th Concession Drain, Allingham Drain – main, Annett Drain, Arnold Drain No. 2 South and Austin Drain;

6.2 Drainage By-Law 18 of 2021 – Being a By-law to raise the sum of money expended out of the General Funds of the Township of St. Clair in the County of Lambton for drain expenses to the Babcock Drain, Barnes Drain, Bawden Drain, Baxter Drain, Blackman Drain, Bobier Drain, Broad Drain, Brown Drain at French Line and Brown Drain West;

6.3 Drainage By-Law 19 of 2021 – Being a By-law to raise the sum of money expended out of the General Funds of the Township of St. Clair in the County of Lambton for drain expenses to the Bullock Drain, Burch Drain North, Burman Drain, Burton Creek Drain, Cain Drain, Capes Drain No. 2, Carr Drain, Chapple Drain and Churcher Drain Sombra;

6.4 Drainage By-Law 20 of 2021 – Being a By-law to raise the sum of money expended out of the General Funds of the Township of St. Clair in the County of Lambton for drain expenses to the Conboy Drain, Coyle Drain, Dawson Drain, DeMars Drain, Dicer Drain, Dobie Drain East, Dobie Drain West, Eaves Drain and Elliott Drain Moore;

6.5 Drainage By-Law 21 of 2021 – Being a By-law to raise the sum of money expended out of the General Funds of the Township of St. Clair in the County of Lambton for drain expenses to the Elliott Drain Sombra, Elnor Drain, Eyre Drain, Fader Drain, Feddes Drain, Fleck Drain, Forbes Drain, Fulcher Drain, Garbutt Drain and Government Drain No. 3.

CARRIED

7. REPORTS OF COMMITTEES AND STAFF

7.1 Moved by P. Brown

Seconded by R. Atkins

Motion 6 Be it resolved the *General Accounts and Corporate Visa Statement* report as submitted by Treasurer – George Lozon be received as information and the following vendor invoices be approved for the period of September 28 to October 25, 2021, totaling \$5,799,694.84 along with the CIBC Visa charges for the period of August 25 to September 24, 2021, totaling \$26,078.74.

CARRIED

7.2 Moved by J. De Gurse

Seconded by T. Kingston

Motion 7 Be it resolved that the *2022 OPP Annual Billing & Reconciliation of 2020 Costs* report as submitted by Treasurer – George Lozon be received as information.

CARRIED

- 7.3 Moved by R. Atkins Seconded by P. Brown
Motion 8 Be it resolved that the *2022 Ontario Municipal Partnership Fund Grant* report as submitted by Treasurer – George Lozon be received as information.
CARRIED
- 7.4 Moved by S. Miller Seconded by R. Atkins
Motion 9 Be it resolved that the *Information Report* as submitted by the Director of Emergency Services – Richard Boyes be received as information.
CARRIED
- 7.5 Moved by J. De Gurse Seconded by P. Brown
Motion 10 Be it resolved that the *Fire Department Prevention & Fire Safety Education Activities* report as submitted by Deputy Chief – Andrew McMillan be received as information.
CARRIED
- 7.6 Moved by T. Kingston Seconded by B. Myers
Motion 11 Be it resolved that the *Fire Department Training and Health & Safety Activities* report as submitted by Deputy Chief – Steve Bicum be received as information.
CARRIED
- 7.7 Moved by R. Atkins Seconded by T. Kingston
Motion 12 Be it resolved that the *Request for Sale of Adjacent Land – 1343 Albert St., Wilkesport* report as submitted by the Director of Public Works - Brian Black be received as information and that the recommendation to deny the sale of the property adjacent to 1314 Albert St. and to prohibit the installation of any sheds, pools or other fixtures on the adjacent property be accepted and approved.
CARRIED
- 7.8 Moved by S. Miller Seconded by P. Brown
Motion 13 Be it resolved that the *Lambton County Winter Road Maintenance Agreement* report as submitted by Coordinator of Operations (Works) – David Neely be received as information and that the Lambton County Winter Maintenance Agreement be approved and the Mayor and Clerk be authorized to execute the agreement.
CARRIED
- 7.9 Moved by R. Atkins Seconded by T. Kingston
Motion 14 Be it resolved that the *Municipal Dock Use Agreement – Southwestern Sales* report as submitted by Coordinator of Operations (Works) – David Neely be received as information and that the Municipal Dock Use Lease Agreement between St. Clair Township and Southwestern Sales Corporation Ltd. for the rental of the Township owned stone dock south of Sombra be approved, and the Mayor and Clerk be authorized to sign the contract and other related documents.
CARRIED
- 7.10 Moved by P. Brown Seconded by S. Miller
Motion 15 Be it resolved that the *Water – Monthly Report* as submitted by Coordinator of Operations (Water) - Chris Westbrook be received as information.
CARRIED
- 7.11 Moved by T. Kingston Seconded by R. Atkins
Motion 16 Be it resolved that the *Monthly Report* as submitted by Coordinator of Engineering - Paul daSilva be received as information.
CARRIED

Councillor Atkins

Councillor Atkins participated in the recent meetings held by Tourism Samia-Lambton and the St. Clair River Trail.

She noted that the Port Lambton Food Bank will run its collection on November 21 from Stanley to Whitebread Line, and east to Highway 40.

Councillor Brown

Councillor Brown noted he received a call from a resident concerned about properties in Froomfield who had not yet connected to the sewer.

He reminded staff that the reconstruction of the sidewalk at 451 Lyndoch Street has yet to be completed.

Councillor De Gurse

Councillor De Gurse had nothing to report.

Councillor Kingston

Councillor Kingston participated in the Committee of Adjustment meeting and noted she cannot attend the meeting scheduled for November 22, 2021 (Deputy Mayor Miller agreed to attend the meeting in her place).

She commended the Sombra Museum for their impressive Halloween program.

Councillor Kingston noted some neighbouring municipalities' community engagement programs including "Name a Snow-Plow" and "Name that Drain" campaigns.

Councillor Myers

Moved by B. Myers

Seconded by R. Atkins

Motion 25 Be it resolved that staff be directed to investigate the cost and feasibility of installing illumination at the intersection of Bentpath Line and Highway 40.

CARRIED

Councillor Myers also noted a large pothole on Bentpath Line west of the CSX Crossing.

Deputy Mayor Miller

Deputy Mayor Miller participated in many meetings and noted that the temporary fencing will soon be erected in McDonald Park to prohibit vehicular access.

Deputy Mayor Miller represented the Township at the Legion Branch 18 Flag Raising Ceremony on October 29, 2021, to kickoff this season's Poppy Campaign for Remembrance Day.

Mayor Arnold

Mayor Arnold participated in many events representing the Township since the last meeting including meeting with Rapids Family Health Team to discuss their current level of service and with Ontario Power Generation to encourage them to come to Council with their proposed plan for the demolition of the balance of the former Lambton Generating Station site.

He noted that he will meet with the new General Manager of the Corunna Shell Refinery.

Mayor Arnold asked staff to consider adding lights to the edges of plow blades to increase visibility and to ensure repairs are done to Wilkesport Line where it settled due to an underlying culvert.

Mayor Arnold thanked Enbridge for the donation of 180 CO2 and smoke alarms to be distributed throughout the Township as needed – an approximate value of \$10,000.

Mayor Arnold closed his report by thanking Deputy Mayor Miller for representing the Township at Legion Branch 18.

9. UPCOMING MEETINGS

- 9.1 Regular Council Meeting – Monday, November 15, 2021, at 6:00 p.m.
- 9.2 Regular Council Meeting – Monday, December 6, 2021, at 3:00 p.m.
- 9.3 Regular Council Meeting – Monday, December 20, 2021, at 6:00 p.m.

There was discussion on a Special Meeting of Council to be held Tuesday December 7, 2021, at 2:00 p.m. where Director of Public Works - Brian Black and Dillon Consulting to outline the Asset Management Plan. Confirmation of the meeting will be considered during the November 15, 2021.

10. IN CAMERA SESSION

Moved by T. Kingston

Seconded by B. Myers

Motion 26 Be it resolved that the meeting enter an in-camera session to consider the following:

- 10.1 Municipal Act – Section 239 (2) (d) To discuss a mandatory COVID-19 vaccine policy
- 10.2 Municipal Act – Section 239 (2) (d) To discuss the contract with OPSEU Local 123

CARRIED

Moved by J. De Gurse

Seconded by S. Miller

Motion 27 Be it resolved that COVID-19 Mandatory Vaccine Policy be adopted with proof of full vaccination required by December 14, 2021, or otherwise testing protocol become mandatory according to the policy; and that it be applied to all employees of the Township, including full-time, part-time, permanent, temporary and casual, volunteers including firefighters, members of Council and persons appointed by Township Council and students.

CARRIED

Moved by T. Kingston

Seconded by S. Miller

Motion 28 Be it resolved that the Civic Centre in Mooretown remain open by appointment only until January 4, 2021, when it will formally re-open to all patrons.

CARRIED

Moved by B. Myers

Seconded by T. Kingston

Motion 29 Be it resolved that Council return to the Chamber for in-person meetings as regularly scheduled in 2022.

CARRIED

11. ADJOURNMENT

Seeing no other business to conduct, it was thereby moved:

Moved by T. Kingston

Seconded by B. Myers

Motion 30 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 4:25 p.m.



Mayor – Steve Arnold



Clerk – Jeff Baranek

