



# Township of St. Clair

## Community Services Department

The Township of St. Clair is currently seeking candidates to fill **Seasonal and summer staff** positions at the **Parks, Golf Course and Campgrounds** as follows:

### **SEASONAL POSITIONS**

#### **Seasonal Maintenance Campgrounds and Sportsfields**

Principal responsibilities for this position are to prepare grounds and buildings of Campgrounds and Parks for guest use. Duties include grass cutting, planting and maintaining flower beds, grounds maintenance, repair and upkeep of park and campground buildings with the assistance of Township staff or contractors, cleaning washrooms and buildings, minor electrical or plumbing repairs, minor park equipment maintenance, ensure that patrons follow all campground rules and regulations, and collection of fees from guests as required.

#### **Education and Qualifications:**

Qualifications will include Grade 12 diploma, valid Class G Ontario driver's licence, and one (1) year of related experience.

The above positions are represented by the OPSEU Local 123 Collective Agreement.

### **STUDENT POSITIONS**

#### **Parks and Sportfields Students**

#### **Campground/Riverparks Students**

Parks and Campground students work efficiently to bring an exceptional level of service to our parks and campgrounds while interacting positively with the public. Ideal candidates are safety conscious and always demonstrate safe work practices, follow instructions well, possess excellent teamwork skills and have the ability to communicate effectively in a professional manner. These positions perform a variety of general maintenance and clean-up duties to ensure our parks and campgrounds are enjoyed by the community and visitors. Candidates must hold a valid G2 driver's licence with an acceptable drivers' abstract.

#### **Golf Course - Cart Attendants**

Cart Attendants work efficiently performing the duties of cart loading, cart cleanliness, staging, and storing among other golf course related duties. Ideal candidates follow instructions well, possess excellent teamwork skills and have the ability to communicate effectively in a professional manner. Candidates must be prepared to work in summer weather conditions and hold a valid G2 driver's licence with an acceptable drivers' abstract.

#### **Golf Course – Servers**

Servers work efficiently to bring an exceptional level of service and dining experience for club house patrons. Ideal candidates follow instructions well, possess excellent teamwork skills and have the ability to communicate effectively in a professional manner. These positions are responsible for seating customers, taking food and drink orders, and delivering food to the customer along with other restaurant/club house related duties. You will work in a fast-paced environment and must be flexible in meeting the varying scheduling needs of the club house.

**Qualified candidates are invited to submit a resume in confidence to [hr@stclairtownship.ca](mailto:hr@stclairtownship.ca) by March 17, 2023.**

We wish to thank all candidates who apply but must advise that only those selected for an interview will be contacted.

Please note this document is available in alternative formats upon request, to accommodate individuals with a disability beginning with the recruitment process. The Township of St. Clair is committed to providing accommodations for people with disabilities. If you require accommodation, please contact the Clerk's office and we will make all necessary arrangements to meet your needs.

St. Clair Township values the diversity of the people it hires and serves. Diversity at our Corporation means fostering a workplace in which individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths.

Personal information submitted will be used for the sole purpose of this competition. It is collected under the authority of the Municipal Act and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for employment purposes.

The health, safety and well-being of Township of St. Clair employees is paramount, and in response to the COVID-19 pandemic, additional measures have been implemented throughout the corporation to protect our employees and ensure their continued health and safety.