



CORPORATION OF THE TOWNSHIP OF ST. CLAIR

COUNCIL MINUTES

OPERATING BUDGET MEETING

Council Chambers
March 10, 2023
5:00 p.m.

A Regular Meeting of Council was held Thursday, March 9, 2023, in the Council Chamber at 5:00 p.m. with the following people present:

J. Agar	Mayor
S. Miller	Deputy Mayor
P. Brown	Councillor
H. Foster	Councillor
C. Langis	Councillor
B. Langstaff	Councillor
B. Myers	Councillor

Staff:

J. Rodey	CAO
J. Baranek	Clerk
G. Lozon	Treasurer
E. Hicks	Deputy Treasurer
R. Fabbri	Ex. Administration
R. Boyes	Director of Emergency Services
K. Brydges	Deputy Fire Chief
K. Gibson	HR Coordinator
C. Westbrook	Coord. of Operations (Water)
D. Neely	Coord. of Operations (Roads)
P. DaSilva	Coord. of Engineering
S. Knight	Coord. of Facilities
M. Rottier	Program Director

AGENDA:

1. Opening Remarks

John Rodey, CAO
George Lozon, Treasurer

2. Operating Budget

- a) FIRE DEPARTMENT
- b) COMMUNITY SERVICES
- c) PUBLIC WORKS, WATER AND SANITARY
- d) ADMINISTRATION
- e) CAPITAL, DONATIONS REVIEW, RESERVES

3. Conclusion / New Business

4. Adjournment

Mayor Agar called the meeting to Order at 5:00 p.m.

1. OPENING REMARKS

CAO John Rodey admitted this is a year with many financial challenges.

The budget for 2023 is impacted by many factors including the elimination of the COVID Operating Grant; a \$98,430 increase in municipal insurance premiums; an annual increase of \$421,700 in the waste collection contract. Further, in 2022 Council balanced the budget with a \$200,000 contribution from reserves.

2. OPERATING BUDGET

Each of the Department Heads provided summaries of the proposed agenda's acknowledging they have attempted to be conscious of the financial restraints on this year's budget. Subsequent to that, Council considered motions.

Moved by B. Langstaff

Seconded by S. Miller

Motion 1 Be it resolved that Capital Project *2023-103 Polymoore Drive Rehabilitation* be removed from the 2023 budget, and that Capital Project *2023-101 Cameron Street Reconstruction* be funded by Moore Industrial Park Reserve; and that the balance of that Reserve be added to Capital Project *2023-100 Rural Surface Treatment*.

CARRIED

Moved by P. Brown

Seconded by B. Langstaff

Motion 2 Be it resolved that the yard waste pickup contract be reduced from fourteen to eleven collection, while preserving the Christmas tree pickup, but eliminating the brush collection entirely.

CARRIED

Moved by S. Miller

Seconded by B. Myers

Motion 3 Be it resolved that the General Revenue contribution for Capital Project *2023-02 Life Cycle Budgeting Vehicles* from the Fire Budget be reduced by \$120,000 to \$390,150 to enable Capital Project *2023-10 All-Terrain Vehicle* to remain included in the 2023 Budget.

CARRIED

Moved by H. Foster

Seconded by C. Langis

Motion 4 Be it resolved that Capital Budget project *2023-08 Emergency Notification Siren (Corunna Legion)* be removed from inclusion in the 2023 budget.

CARRIED

Moved by P. Brown

Seconded by H. Foster

Motion 5 Be it resolved that Capital Project *2023-06 Firefighter Training Building* be removed from the budget for 2023.

MOTION LOST

Moved by P. Brown

Seconded by

Motion 6 Be it resolved that Capital Budget item *2023-05 Two Pickup Trucks* be reduced in the Fire Budget by half from \$150,000 to \$75,000 to purchase a single unit.

MOTION LOST – NO SECONDER

Capital, Donations Review, Reserves

Moved by B. Myers

Seconded by B. Langstaff

Motion 7 Be it resolved that the request submitted by Station 5 Fire Department Port Lambton for a donation in the amount of \$15,000 to put towards the 75th anniversary of the station.

CARRIED

Moved by P. Brown

Seconded by C. Langis

Motion 8 Be it resolved that all previous annual donations over \$5000 be reduced by 50%.

MOTION WITHDRAWN BY MOVER

Moved by P. Brown

Seconded by H. Foster

Motion 9 Be it resolved that staff be directed to produce a policy to determine how grant requests are awarded.

CARRIED

Moved by P. Brown

Seconded by S. Miller

Motion 10 Be it resolved that the membership for the Great Lakes and St. Lawrence Initiatives not be renewed for 2023.

CARRIED

Moved by B. Myers

Seconded by C. Langis

Motion 11 Be it resolved that the funding match agreement between the Township and the St. Clair River Trail Agreement be terminated.

CARRIED

HUMAN RESOURCES

Moved by S. Miller

Seconded by H. Foster

Motion 12 Be it resolved that a Personnel Officer Position be created and filled to report to the Director of Human Resources.

CARRIED

Moved by H. Foster

Seconded by B. Langstaff

Motion 13 Be it resolved that staff be directed to enter into an agreement with HR System Strategies to move the storage of the Human Resources Information System to internal storage at a one-time cost of \$22,375.34.

CARRIED

3. CONCLUSION / NEW BUSINESS

Moved by H. Foster

Seconded by B. Myers

Motion 14 Be it resolved that the updated 2023 Operating and Capital Budgets be approved amended by the motions approved herein and subject to consideration of donations once a new policy has been adopted.

CARRIED

4. ADJOURNMENT

Moved by S. Miller

Seconded by C. Langis

Motion 15 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 7:30 p.m.

Mayor – Jeff Agar

Clerk Jeff Baranek