



Township of St. Clair

Minutes

Regular Council Meeting

Tuesday, April 2, 2024 @ 3:00 PM

Council Chambers

1. CALL TO ORDER

This meeting is being streamed live through the St. Clair Township Website. By attending a public meeting of Council you are consenting to your image, voice and comments being recorded and published to the Township website.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream and public record.

2. LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3. DECLARATION OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

4.1. Regular Council Meeting - March 18, 2024

[DRAFT - Minutes - March 18, 2024](#)

4.2. Minutes of Township Committees

[Heritage St Clair - Minutes Feb 21, 2024](#)

[Sombra Museum Board - February & March Minutes](#)

5. DELEGATIONS/PRESENTATIONS

6. CORRESPONDENCE ITEMS

6.1. Municipal Authorization for WNV Larviciding

[Municipal Authorization for WNV Larviciding 2024](#)

6.2. White Line Bridge - Dedication

[White Line Bridge - dedication to Matt Klompstra](#)

6.3. Sombra Days - Request for Community Event

[Sombra Days 2024](#)

7. INFORMATION ITEMS

- 7.1. Municipal Finance Officer's Association of Ontario - Provincial Economic and Fiscal Update 2024
[MFOA 2024 Provincial Economic and Fiscal Update](#)

8. REPORTS OF COMMITTEES AND STAFF

- 8.1. [Clerks Report](#) - to Appoint Holly Miller a Commissioner of Oaths
[Clerk Report - Holly Miller Comm of Oaths](#)
- 8.2. [Planners Report](#) - ZBLA and OPA - Indian Rd at St. Clair Parkway (Deferred from March 18, 2024)
[Planning Report - ZBLA & OPA 28 - Indian Road 2024](#)
- 8.3. [Treasurers Report](#) - 2022 and 2023 Taxation Write Offs
[2022 and 2023 Taxation Write Offs](#)
- 8.4. [Treasurers Report](#) - Vendor Invoices and CIBC Visa Charges
[2024-04 Vendor Invoices and CIBC VISA Charges](#)
- 8.5. [Treasurers Report](#) - ARL Debt Repayment Limit
[2024 ARL Annual Debt Repayment Limit Report](#)
- 8.6. [Director of Public Works Report](#) - Additional Food Cycler Units
[Director Public Works - Foodcycler - Additional Units](#)
- 8.7. [Coordinator of Operations Water/Wastewater Report](#) - January and February Operations Report Water/Wastewater
[January and February Water Wastewater Operations Report](#)
- 8.8. [Coordinator of Operations \(Water/Wastewater\) Report](#) - Shell and Dockside Water Services
[Shell and Dockside Water Services](#)
- 8.9. [Director of Community of Services Report](#) - Community Services Information
[April 2nd - Information](#)

9. DRAINAGE BY-LAWS

- 9.1. By-Law 13 of 2024 - McGillivray Drain
[DRAFT ByLaw 13 of 2024 McGillivray Drain Improvement Construction](#)
- 9.2. By-Law 14 of 2024 - Lapier Drain
[DRAFT ByLaw 14 of 2024 Lapier Drain - Wilson Branch Construction](#)
- 9.3. By-Law 15 of 2024 - McDonald-Andrews Drain
[DRAFT ByLaw 15 of 2024 McDonald-Andrews Drain Improvement Construction](#)

10. BY-LAWS

- 10.1. By-Law 19 of 2024 - Budget Adoption
[DRAFT - B-L 19 of 2024 - Budget](#)

11. COUNCILLORS' REPORTS

12. UPCOMING MEETINGS

12.1. Special Meeting - OP Review - Wednesday April 10, 2024, 5:30 p.m.
(not live streamed)

12.2. Regular Meeting - Session 7 - Monday April 15, 2024, 6:00 p.m.

12.3. Regular Meeting - Session 8 - Monday May 6, 2024, 3:00 p.m.

13. IN CAMERA SESSION

13.1. Section 239(2)(a) - to discuss security issues of a Township facility

13.2. Section 239(2)(d) to discuss labour relations with a Township contractor

14. ADJOURNMENT



MINUTES

Regular Council Meeting

3:00 PM - Tuesday, April 2, 2024
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Tuesday, April 2, 2024, at 3:00 PM, in the Council Chambers, with the following members present:

PRESENT: Councillor Bill Myers, Councillor Brad Langstaff, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Councillor Pat Brown, Deputy Mayor Steve Miller, CAO John Rodey, and Clerk Jeff Baranek

EXCUSED:

1 CALL TO ORDER

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2 LAND ACKNOWLEDGEMENTS

We acknowledge that this land on which we are gathered today is part of the ancestral land of the Chippewa, Odawa, and Potawatomi peoples, referred to collectively as the Anishinaabeg. It is through the connection of the Anishinaabeg with the spirit of the land, water, and air that we recognize their unique cultures, traditions, and values. Together as treaty people, we have a shared responsibility to act with respect for the environment that sustains all life, protecting the future for those generations to come.

3 DECLARATION OF PECUNIARY INTEREST

3.1- Councillor Foster declared a Pecuniary Interest for item 7.2.

4 ADOPTION OF MINUTES

4.1- Regular Council Meeting - March 18, 2024

MOTION 1

Cathy Langis made a motion - Be it resolved that the minutes of the regular council meeting held on March 18, 2024, be received and approved.
Holly Foster seconded the motion. CARRIED.

4.2- Minutes of Township Committees

MOTION 2

Pat Brown made a motion - Be it resolved that the minutes of the following committees be accepted and approved.

-Heritage St Clair - Minutes - February 21, 2024

-Sombra Museum Board - Minutes - February 27, 2024 & March 20, 2024,
Brad Langstaff seconded the motion. CARRIED.

5 CORRESPONDENCE ITEMS

5.1- Municipal Authorization for WNV Larviciding

MOTION 3

Holly Foster made a motion - Be it resolved that Council accept the following items of correspondence as per Council's direction.

5.1 - Municipal Authorization for WNV Larviciding

5.2 - White Line Bridge - Dedication Request

5.3 - Sombra Days - Request for Community Event

Bill Myers seconded the motion. CARRIED.

MOTION 4

Steve Miller made a motion - Be it resolved that the Township authorize the use of larvicide to control West Nile Virus across the municipality as administered by Lambton Public Health.

Pat Brown seconded the motion. CARRIED.

5.2- White Line Bridge - Dedication Request

MOTION 5

Brad Langstaff made a motion - Be it resolved that the White Line Bridge over Clay Creek be dedicated to Matt Klompstra and the plaque design be done in consultation with the Klompstra family; and that it be funded by the Environment and Education fund.

Bill Myers seconded the motion. CARRIED.

5.3- Sombra Days - Request for Community Event

MOTION 6

Bill Myers made a motion - Be it resolved that this year's Sombra Days be declared as a Municipally Significant Event and permission be granted to establish a refreshment tent at the Sombra Park on July 5th, 6th and 7th, 2024 subject to the Township's Alcohol Management Policy; and be it further resolved that the Sombra Days Committee be granted permission to close Middle Street between Duke and East Streets for one day on July 7, 2024 from

8:00am until 5:00pm to host the Soap Box Derby.
Cathy Langis seconded the motion. CARRIED.

6 INFORMATION ITEMS

- 6.1- Municipal Finance Officer's Association of Ontario - Provincial Economic and Fiscal Update 2024

MOTION 7

Cathy Langis made a motion - Be it resolved the following items be received as information:

6.1 - Municipal Finance Officer's Association of Ontario - Provincial Economic and Fiscal Update 2024

Holly Foster seconded the motion. CARRIED.

7 REPORTS OF COMMITTEES AND STAFF

- 7.1- Clerks Report - to Appoint Holly Miller a Commissioner of Oaths

MOTION 8

Steve Miller made a motion - Be it resolved that the Commissioner of Oaths Appointment report submitted by Clerk Jeff Baranek be received as information and that Holly Miller be appointed as a Township Commissioner of Oaths. Pat Brown seconded the motion. CARRIED.

- 7.2- Planners Report - ZBLA and OPA - Indian Rd at St. Clair Parkway (Deferred from March 18, 2024)

MOTION 9

Cathy Langis made a motion - Be it resolved that the report submitted by Ian MacDougall, Senior Planner, dated March 3, 2024, be received as information. Bill Myers seconded the motion. CARRIED.

MOTION 10

Brad Langstaff made a motion - Be it resolved that Official Plan Amendment 28 and Rezoning Application R19-23 be denied as the application is requesting too many deviations from development standards; this type of development is not consistent or compatible with existing development in the area; and the high-density encroachment into an Environmental Protection zone poses adverse environmental threats and creates an irreversible precedent.

[Mayor Agar requested a recorded vote] Bill Myers seconded the motion. CARRIED. unanimously.

- 7.3- Senior Tax Clerk Report - 2022 and 2023 Taxation Write Offs

MOTION 11

Cathy Langis made a motion - Be it resolved that the Tax Write-off Report as submitted by Senior Tax Clerk Debbie Churchill be received and in accordance with the provisions of Sections 357 and 358 of the Municipal Act, that she be authorized to write off property taxes for the year of 2022 and 2023 as identified in "Appendix A".

Steve Miller seconded the motion. CARRIED.

- 7.4- Treasurers Report - Vendor Invoices and CIBC Visa Charges

MOTION 12

Brad Langstaff made a motion - Be it resolved that the Vendor Invoices Report submitted by Treasurer George Lozon be received and the included vendor invoices be approved for the period of February 25, 2024, to March 23, 2024, totaling \$2,110,707.71; along with RBC Visa charges for the period February 16, 2024, to March 15, 2024, totaling \$43,732.97.

Holly Foster seconded the motion. CARRIED.

- 7.5- Treasurers Report - ARL Debt Repayment Limit

MOTION 13

Steve Miller made a motion - Be it resolved that the ARL (Annual Debt Repayment Limit) Report as submitted by Treasurer George Lozon be received as information.

Brad Langstaff seconded the motion. CARRIED.

- 7.6- Director of Emergency Services/Fire Chief Report - Additional Radio Repeaters

MOTION 14

Holly Foster made a motion - Be it resolved that the Additional Radio Repeaters Report submitted by Richard Boyes, Director of Emergency Services/Fire Chief, be received and approved; and the Additional Radio Repeaters Project be implemented; and that the procurement policy be waived to accept the quote submitted by Bearcom as they are the sole contractor specializing in this radio system.

Brad Langstaff seconded the motion. CARRIED.

- 7.7- Director of Emergency Services/Fire Chief - Monthly Report

MOTION 15

Cathy Langis made a motion - Be it resolved that the Emergency Services report submitted by Director of Emergency Services/Fire Chief Richard Boyes be received as information.

Pat Brown seconded the motion. CARRIED.

- 7.8- Director of Emergency Services/Fire Chief - Public Safety Answering Point Report

MOTION 16

Holly Foster made a motion - Be it resolved that the Public Safety Answering Point Report submitted by Richard Boyes, Director of Emergency Services/Fire Chief, be received as information, and the relocation of the PSAP from North Bay to Sarnia be approved.

Cathy Langis seconded the motion. CARRIED.

- 7.9- Director of Public Works Report - Additional Food Cycler Units

MOTION 17

Brad Langstaff made a motion - Be it resolved that the Food Cycle – Request for Additional Units report as submitted by the Director of Public Works, Brian Black, be received as information; and that additional units be advertised in the Beacon for one month, including information on the larger units.

Pat Brown seconded the motion. CARRIED.

- 7.10- Coordinator of Operations Water/Wastewater Report - January and February Operations Report Water/Wastewater

MOTION 18

Cathy Langis made a motion - Be it resolved that the January and February Operations Report submitted by Coordinator of Operations Water/Wastewater, Chris Westbrook, be received as information.

Brad Langstaff seconded the motion. CARRIED.

- 7.11- Coordinator of Operations (Water/Wastewater) Report - Shell and Dockside Water Services

MOTION 19

Holly Foster made a motion - Be it resolved that the Shell and Dockside Water Services report submitted by Chris Westbrook be received as information and that the tender submitted by Cope Construction in the amount of \$238,650.35 including HST be approved, and the Mayor and Clerk be authorized to sign the contract and related documents.

Cathy Langis seconded the motion. CARRIED.

- 7.12- Director of Community of Services Report - Community Services Information

MOTION 20

Cathy Langis made a motion - Be it resolved that the April 2nd Information Report be submitted by Director of Community Services, Kendall Lindsay be received as information.

Holly Foster seconded the motion. CARRIED.

- 7.13- Coordinator of Engineering Report - Cameron Street Cycle Facility (deferred from March 18, 2024)

MOTION 21

Holly Foster made a motion - Be it resolved that entire Cameron Street reconstruction project be deferred until the Transportation Master Plan is completed and bike lane options can be considered.

MOTION LOST.

(No Secunder)

MOTION 22

Pat Brown made a motion - Be it resolved that two 1.5-meter-wide bike lanes be added to the portion of Cameron Street being reconstructed - one on the north side and one on the south side - using the current width of the traveled portion of the road; thereby eliminating on-street parking in those areas.

Brad Langstaff seconded the motion. CARRIED.

8 DRAINAGE BY-LAWS

8.1- By-Law 13 of 2024 - McGillivray Drain

8.2- By-Law 14 of 2024 - Lapier Drain

8.3- By-Law 15 of 2024 - McDonald-Andrews Drain

MOTION 23

Steve Miller made a motion - Be it resolved that the following drainage by-laws receive first and second readings and be thereby provisionally adopted.

8.1 - By-Law 13 of 2024 - McGillivray Drain

8.2 - By-Law 14 of 2024 - Lapier Drain

8.3 - By-Law 15 of 2024 - McDonald-Andrews Drain

Brad Langstaff seconded the motion. CARRIED.

9 BY-LAWS

9.1- ByLaw 19 of 2024 - Budget Adoption

9.2- ByLaw 16 of 2024 - OPA No 28 - Indian Road

9.3- ByLaw 17 of 2024 - Zoning By-Law Amendment - St Clair Parkway at Indian Rd

MOTION 24

Cathy Langis made a motion - Be it resolved that the following by-law receive all three readings and be thereby passed; and that the Mayor and Clerk be authorized to execute the by-laws and any agreements thereto:

ByLaw 19 of 2024 - Budget Adoption

[By-laws 16 and 17 of 2024 were defeated by Motion 10] Brad Langstaff seconded the motion. CARRIED.

10 COUNCILLORS' REPORTS

Councillor Brown

Councillor Brown attended the Lambton County Municipal Association Banquet.

Councillor Foster

Councillor Foster attended a Drainage Meeting; Heritage St. Clair meeting; a Parks Advisory Board meeting; and she continues to take online courses presented by Bloom.

Councillor Langis

Councillor Langis attended the Sombra Museum Board meeting; the Wilkesport Hall Meeting; and the Lambton County Municipal Association Banquet

Councillor Langis asked staff to review the location of the stop sign on westbound Moore Line at Brigden Road and see if they can make it more visible and consider installing a "Stop Sign Ahead" sign in advance of that intersection.

MOTION 25

Cathy Langis made a motion- Be it resolved that staff be directed to secure quotes to replace the chairs in the boardroom at the Moore Sports Complex and that they be submitted to Council for consideration.
Brad Langstaff seconded the motion. CARRIED.

MOTION 26

Cathy Langis made a motion - Be it resolved that staff be directed to review the existing boards and committees of Council to determine which are unnecessary, which are redundant, and determine if there are any gaps where forming a new committee may be useful; be it further resolved that staff locate and review the Terms of Reference for existing committees.
Brad Langstaff seconded the motion. CARRIED.

Councillor Langstaff

Councillor Langstaff attended the Lambton County Municipal Association Banquet and thanked the Moore Ag Society for assisting with a recent Environmental Farmers of Ontario meeting.

Councillor Myers

Councillor Myers attended the Wilkesport Hall Meeting and the recent Drains Consideration meeting.

Deputy Mayor Miller

Deputy Mayor Miller had nothing to report.

Mayor Agar

Mayor Agar spoke at the State of Lambton Business dinner in Wyoming and to a number of students at Sir John Moore School. Mayor Agar attended the beef dinner at the Brigden Fairgrounds; the LAWSS meeting; the Lambton County Municipal Association Banquet; and the community Easter egg hunt in Port Lambton.

11 UPCOMING MEETINGS

- 11.1- Special Meeting - OP Review - Wednesday April 10, 2024, 5:30 p.m. (live streamed)
- 11.2- Regular Meeting - Session 7 - Monday April 15, 2024, 6:00 p.m.
- 11.3- Regular Meeting - Session 8 - Monday May 6, 2024, 3:00 p.m. (Council education session 2:00 p.m. - closed to public)

12 IN CAMERA SESSION

12.1- MOTION 27

Cathy Langis made a motion - Be it resolved that the meeting enter into an in-camera meeting to discuss the following:

12.1 - Section 239(2)(a) - to discuss security issues of a Township facility

12.2 - Section 239(2)(d) - to discuss labour relations with a Township contractor

12.3 - Section 239(2)(c) - to consider the purchase of new land.

Pat Brown seconded the motion. CARRIED.

12.2- Rise and Report

MOTION 28

Bill Myers made a motion - Be it resolved that Mayor Agar and Councillor Langis be appointed to the Mooretown Minor Hockey Association Board. Holly Foster seconded the motion. CARRIED.

13 ADJOURNMENT

13.1- The Meeting was adjourned at 4:35 p.m.

MOTION 29

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn.

Bill Myers seconded the motion. CARRIED.

Mayor - Jeff Agar

Clerk - Jeff Baranek

