



# Township of St. Clair

## Agenda

### Regular Council Meeting

Monday, June 19, 2023 @ 6:00 PM

Council Chambers

Page

#### 1. CALL TO ORDER

Welcome, Today's Meeting is being streamed live through the St. Clair Township Website. To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream.

Thank you

#### 2. DECLARATION OF PECUNIARY INTEREST

#### 3. ADOPTION OF MINUTES

# - # 3.1. Council Meeting - June 5, 2023 - Session #11

[DRAFT - Regular Council - 05 Jun 2023](#)

#### 4. DELEGATIONS/PRESENTATIONS

# - # 4.1. **PRESENTATION**  
6:10 p.m. - Brian Houf & Erica Kelly - Boulevard Gardens  
[Boulevard Gardens](#)

#### 5. CORRESPONDENCE ITEMS

# - # 5.1. Guardian Angels - Sponsorship Request  
[Guardian Angels - Sponsorship Request](#)

# - # 5.2. Request for Cat By-Law  
[Request for Cat By-Law](#)

#### 6. INFORMATION ITEMS

# - # 6.1. Lambton County Council Highlights - June 7, 2023  
[Lambton County Council Highlights - June 7, 2023](#)

# - # 6.2. Moore Presbyterian Foundation - Thank you  
[Moore Presbyterian Foundation - Thank you](#)

# - # 6.3. Corunna 200th Committee - Thank you  
[Corunna 200th - Thank you](#)

#### 7. REPORTS OF COMMITTEES AND STAFF

- # - # 7.1. Clerks Report - Township Strategic Plan Proposals  
Strategic Plan Proposals 2023
- # - # 7.2. Treasurer Report - Insurance Request for Proposals  
Insurance RFP's Report
- # - # 7.3. Director of Emergency Services Report - Radio System Upgrade  
Radio System Upgrade Report
- # - # 7.4. Drainage Superintendent Report- Drainage Concerns  
Drainage Concerns Report
- # - # 7.5. Coordinator of Operations (Works) Report - Sweeping of the St. Clair  
River Trail  
Sweeping of the St. Clair River Trail Report

## **8. DRAINAGE BY-LAWS**

- # - # 8.1. Drainage By-Law 25 of 2023 - Various Drains 2022 Maintenance  
DRAFT Drainage Bylaw 25 of 2023 Various Drains 2022 Maintenance
- # - # 8.2. Drainage By-Law 26 of 2023 - Various Drains 2022 Maintenance  
DRAFT Drainage Bylaw 26 of 2023 Various Drains 2022 Maintenance
- # - # 8.3. Drainage By-Law 27 of 2023 - Various Drains 2022 Maintenance  
DRAFT Drainage Bylaw 27 of 2023 Various Drains 2022 Maintenance

## **9. BY-LAWS**

- # - # 9.1. By-Law 36 of 2023 - Confirming By-Law  
DRAFT B-L 36 of 2023 - Confirming Bylaw

## **10. COUNCILLORS' REPORTS**

## **11. UPCOMING MEETINGS**

- 11.1. Regular Meeting - Session 13 - July 10, 2023, 3:00 p.m.
- 11.2. Regular Meeting - Session 14 - August 14, 2023, 3:00 p.m.
- 11.3. Regular Meeting - Session 15 - September 5, 2023, 3:00 p.m.

## **12. IN-CAMERA**

- 12.1. Section 239(2) to discuss labour relations within the Fire Department
- 12.2. Section 239(2)(e) potential litigation related to by-law enforcement

## **13. ADJOURNMENT**





# MINUTES

## Regular Council Meeting

6:00 PM - Monday, June 19, 2023  
Council Chambers

The Regular Council of the Township of St. Clair was called to order on Monday, June 19, 2023, at 6:00 PM, in the Council Chambers, with the following members present:

**PRESENT:** Councillor Bill Myers, Councillor Brad Langstaff, Councillor Cathy Langis, Councillor Holly Foster, Mayor Jeff Agar, Clerk Jeff Baranek, CAO John Rodey, Councillor Pat Brown, and Deputy Mayor Steve Miller

**EXCUSED:**

### 1 CALL TO ORDER

Welcome, Today's Meeting is being streamed live through the St. Clair Township Website. To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded.

Anyone who is invited to speak will be recorded and their voice, image and comments will form part of the live stream.

### 2 DECLARATION OF PECUNIARY INTEREST

None declared.

### 3 ADOPTION OF MINUTES

3.1- Council Meeting - June 5, 2023 - Session #11

#### MOTION1

Pat Brown made a motion - Be it resolved that the Minutes from the Regular Council Meeting Session #11 held on June 5, 2023, be received, and accepted as printed. Holly Foster seconded the motion. CARRIED.

### 4 DELEGATIONS/PRESENTATIONS

#### 4.1- PRESENTATION

6:10 p.m. - Brian Houf & Erica Kelly - Boulevard Gardens

At the appointed time of 6:10 p.m., Mayor Agar welcomed Brian Houf and Erica Kelly and their two children to make their presentation.

Currently By-law 31 of 2014 limits the height of all vegetation to a maximum of 6 inches; and they would like that to be reconsidered to allow for naturalized areas including pollinator gardens. Among the benefits are less mowing, reduced rain runoff, reduced water consumption, increased habitat for pollinators and increased biodiversity.

They did acknowledge some potential concerns including perceived lack of maintenance, interruption of sight lines, and salt damage. They suggested education for residents on potential layouts would eliminate perceived lack of maintenance, and recommended a height of only 2.5 feet to preserve sight lines.

To avoid salt damage, the recommendation is to encourage salt-hardy species and language in the by-law that clarifies the Township would not replace any such plants should the area be required for maintenance or repairs to Township infrastructure.

Councillor Foster thanked the family for their presentation and reported the Township will be undertaking the design and implementation of a strategic plan

and the inclusion of this or similar strategies should be considered. Councillor Foster also confirmed that the presenters would consider being a part of an implementation committee should this concept be introduced.

Councillor Brown noted some Township parks may be appropriate for some pollinator gardens adding some local schools have already installed similar features.

Mayor Agar commended the Houf family for their presentation and noted how refreshing it was to see all members of the family included.

## **5 CORRESPONDENCE ITEMS**

### **MOTION2**

Cathy Langis made a motion - Be it resolved that Council accept the following items of correspondence as per Council's direction.

5.1 - Guardian Angels -Sponsorship Request

5.2 - Request for Cat By-Law Bill Myers seconded the motion. CARRIED.

#### **5.1- Guardian Angels - Sponsorship Request**

### **MOTION3**

Holly Foster made a motion - Be it resolved that the Guardian Angels Sponsorship request be received and filed with no action taken. Brad Langstaff seconded the motion. CARRIED.

#### **5.2- Request for Cat By-Law**

### **MOTION4**

Steve Miller made a motion - Be it resolved that the Request for Cat By-law be received and filed with no action taken. Holly Foster seconded the motion. CARRIED.

## **6 INFORMATION ITEMS**

6.1- Lambton County Council Highlights - June 7,2023

6.2- Moore Presbyterian Foundation - Thank you

6.3- Corunna 200th Committee - Thank you

### **MOTION5**

Bill Myers made a motion - Be it resolved that the following items of information be dealt with as per Council's direction.

6.1 - Lambton County Council Highlights - June 7, 2023

6.2 - Moore Presbyterian Foundation - Thank you

6.3 - Corunna 200th Committee - Thank you

Pat Brown seconded the motion. CARRIED.

## **7 REPORTS OF COMMITTEES AND STAFF**

7.1- Clerks Report - Township Strategic Plan Proposals

### **MOTION6**

Holly Foster made a motion - Be it resolved that the Township Strategic Plan report submitted by Clerk Jeff Baranek be received as information. Brad Langstaff seconded the motion. CARRIED.

### **MOTION7**



Steve Miller made a motion - Be it resolved that the proposal submitted by Bryan Boyle and Associates dated June 15, 2023 be accepted and that they be retained to develop and implement a Strategic Plan for the Township of St. Clair. Bill Myers seconded the motion. CARRIED.

**7.2- Treasurer Report - Insurance Request for Proposals**

**MOTION8**

Cathy Langis made a motion - Be it resolved that the insurance RFP (Request for Proposals) report as submitted by Treasurer, George Lozon, be received as information. Pat Brown seconded the motion. CARRIED.

**MOTION9**

Steve Miller made a motion - Be it resolved that St. Clair Township take part in the County meetings with RFP's to be issued individually by the participating municipalities but at the same time in September. Holly Foster seconded the motion. CARRIED.

**7.3- Coordinator of Operations (Works) Report - Sweeping of the St. Clair River Trail**

**MOTION10**

Holly Foster made a motion - Be it resolved that the Sweeping of the St Clair River Trail report submitted by Coordinator of Operations, David Neely, be received as information. Bill Myers seconded the motion. CARRIED.

**MOTION11**

Holly Foster made a motion - Be it resolved that additional sweeps be left at the discretion of the Roads Department to be funded by the St. Clair River Trail Fund. Brad Langstaff seconded the motion. CARRIED.

**7.4- Director of Emergency Services Report - Radio System Upgrade**

**MOTION12**

Steve Miller made a motion - Be it resolved that the Radio System Upgrade report submitted by Director of Emergency Services, Richard Boyes, be received and that the radio system improvements be approved and funded by the reallocation of \$54,899.16 from the ATV Capital Account. Cathy Langis seconded the motion. CARRIED.

**7.5- Drainage Superintendent Report- Drainage Concerns**

**MOTION13**

Pat Brown made a motion - Be it resolved the the Drainage Concerns Report submitted by Drainage Superintendent, Jason Brunt, be received as information. Cathy Langis seconded the motion. CARRIED.

**8 DRAINAGE BY-LAWS**

**8.1- Drainage By-Law 25 of 2023 - Various Drains 2022 Maintenance**

**8.2- Drainage By-Law 26 of 2023 - Various Drains 2022 Maintenance**

**8.3- Drainage By-Law 27 of 2023 - Various Drains 2022 Maintenance**

**MOTION14**

Brad Langstaff made a motion - Be it resolved that the following drainage by-laws receive first, second, third and final readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements.

8.1 - Drainage By-Law 27 of 2023 - Various Drains 2022 Maintenance

8.2 - Drainage By-Law 28 of 2023 - Various Drains 2022 Maintenance

8.3 - Drainage By-Law 29 of 2023 - Various Drains 2022 Maintenance

Bill Myers seconded the motion. CARRIED.

## **9 BY-LAWS**

### **9.1- By-Law 36 of 2023 - Confirming By-Law**

#### **MOTION15**

Pat Brown made a motion - Be it resolved that the following by-laws receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

9.1 - By-Law 36 of 2023 - Confirming By-Law

Holly Foster seconded the motion. CARRIED.

## **10 COUNCILLORS' REPORTS**

### **Councillor Brown**

Councillor Brown suggested the Township send Mayor Brad Loosely of Petrolia a card and gift basket.

#### **MOTION 16**

Pat Brown made a motion – Be it resolved that the Township send Petrolia Mayor Brad Loosely a card and a get-well-soon offering. Cathy Langis seconded the motion. CARRIED.

Councillor Brown asked staff to tend to weeds growing through the concrete at the intersection of Hill and Lyndoch Streets; and an overgrown bush at the corner of Fane and Lyndoch interfering with the use of the sidewalk.

Councillor Brown closed his report by wishing everyone a Happy Canada Day!

### **Councillor Foster**

Councillor Foster finished the Core of Asset Management Course.

### **Councillor Langis**

Councillor Langis reported she had been out of town for the birth of her grandson.

### **Councillor Langstaff**

Councillor Langstaff attended the Knights of Columbus Strawberry social in Port Lambton and the Port Lambton car show put on by the Sombra Optimists where there was a record 227 cars participating.

Councillor Langstaff thanked Rob Frye for donating his portion of the 50-50 proceeds back to the Optimists.

### **Councillor Myers**

Councillor Myers attended the Heritage St. Clair meeting and noted the subcommittee responsible for inventory and cataloguing of local abandoned cemeteries has proposed



a tour for the members of Council to see the current condition of some of the sites to gain a better appreciation for the level of work required for maintenance.

**Deputy Mayor Miller**

Deputy Mayor Miller attended many events representing the Township including the County Council meeting; the St. Clair Fire Department Port Lambton Fire Hall's 75<sup>th</sup> Anniversary; Corunna Fireman's Field Days; the car show in Port Lambton; and the Dave Leitch Memorial Baseball Tournament in Port Lambton.

**Mayor Agar**

Mayor Agar attended many events representing the Township including County Council; the Lambton Heritage Museum Tour; Fireman's Field Days in Corunna; and the St. Clair Fire Department Port Lambton Fire Hall's 75<sup>th</sup> Anniversary.

**11 UPCOMING MEETINGS**

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- 11.3- Regular Meeting - Session 15 - September 5, 2023, 3:00 p.m.

**12 IN-CAMERA**

- 12.1- Section 239(2) to discuss labour relations within the Fire Department
- 12.2- Section 239(2)(e) potential litigation related to by-law enforcement

**MOTION 17**

Holly Foster made a motion - Be it resolved that the meeting enter an in-camera session to consider the following items:

- 12.1 - Section 239(2) - to discuss labour relations within the Fire Department
  - 12.2 - Section 239(2)(e) - potential litigation related to by-law enforcement
- Cathy Langis seconded the motion. CARRIED.

**13 RISE AND REPORT**

There was nothing to rise and report.

**14 ADJOURNMENT**

The meeting was adjourned at 7:20 p.m.

**MOTION 18**

Steve Miller made a motion - Be it resolved that the meeting do hereby adjourn.  
Bill Myers seconded the motion. CARRIED.

Clerk Jeff Baranek

Mayor Jeff Agar

