



Sanitary Backwater Valve Financial Assistance Application

The Township of St Clair Council has approved a Sanitary Backwater Valve Financial Assistance Policy for existing buildings in the Municipality of St. Clair Township that are connected to the St. Clair Township Sanitary Sewer System. The Township will offer financial assistance to residents to install a backwater valve device located inside or outside of a building under the approval of the Director of Public Works. The financial assistance will offer 50% of the installation cost, to a maximum of \$1,500 for a property that has experienced a sanitary backup (caused by a surcharge) and \$500 for a property that has not experienced a sanitary backup.

The Financial Assistance will NOT cover the following:

- Replacement of an existing backwater valve
- Repair or upgrade of an existing backwater valve
- Installation of a backwater valve in a building for which the building permit was issued after November 1, 2014
- Work for which a permit cannot be obtained

Disputes with respect to qualifying work will be resolved by the Director of Public Works.

WHO IS ELIGIBLE FOR THIS PROGRAM?

This program is available to homeowners who have experienced sewage backup (caused by a surcharge) and homeowners looking to protect their homes from the possibility of a sanitary surcharge within the municipal boundaries of The Township of St Clair who do not have back taxes owing or other overdue payments to the Township.

WHAT IS THE APPLICATION PROCESS?

1. APPLICATION

- Schedule an Inflow and Infiltration Inspection (St. Clair Township I&I Program) and confirm there are no cross-connections within your sanitary lateral at your property.
- Complete the Sanitary Backwater Valve Financial Assistance Application.
Forward the completed application to:

The Corporation of St Clair Township
Public Works Dept.
1155 Emily Street
Mooretown, ON N0N 1M0

Applications may be dropped off in person, mailed or emailed to St Clair PW
stclairpw@stclairtownship.ca

***This application does not guarantee financial assistance approval. ***



2. APPLICATION REVIEW

Your application will be screened initially to determine if:

- a. The property where the installation of the backwater valve is in the Township of St Clair.
- b. There are any amounts currently outstanding (i.e. tax arrears and water bill arrears) to The Township of St Clair.
- c. You have had one or more sewer back ups (surcharges) (for applications that are looking for \$1,500).
- d. You have received two quotes for the installation of a backwater valve and provided them.
- e. You have a plan and drawing/sketch for the proposed work. (inside or outside the building)

3. CONTACT

Administration may contact you to obtain additional information for the purposes of evaluating the application.

If the initial screening of your application indicates that you may not be eligible, you will be contacted.

4. PROCESS

Applications will be dated in the office to record when they were received to establish an order of priority for consideration.

Applications will be reviewed to ensure it meets all the requirements.

Follow up if approved will include:

1. Contacting the applicant to advise of approval.
2. The applicant applying for a building permit.
3. The applicant completing the Sanitary Backwater Valve Financial Assistance Checklist.
4. The applicant provides an invoice for the completed work to be reimbursed after final inspection by a Township employee (building inspector).

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Date Received: _____

FOR OFFICE USE ONLY

Sanitary Backwater Valve Financial Assistance Application

PLEASE PRINT

Residential Property Owner Name: _____

Address of Owner: _____

City/Town: _____ Postal Code: _____

Telephone #'s: Home: _____

Work: _____

Cell: _____

Email Address: _____

Residential Property Address (if different from above) where backwater valve is to be installed.

Address: _____

City/Town: _____ Postal Code: _____

Was the home built after November 1, 2014? Yes or No

Is there an existing backwater valve installed at the property? Yes or No

Has the property experienced a sewer backup in the past?

Yes or No

If you answer 'Yes' to this question, please provide a history of the issues including dates.

Are your taxes and water bill current? Yes or No

If you answered 'No' to the previous question, are you on a payment plan with the Township to become current? Yes or No

Are the following documents attached? Two quotes

Sketch or drawing

I have read and understand the *Terms and Conditions* of the Sanitary Backwater Valve Financial Assistance Policy.

Signature: _____ Date: _____

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Property Owner Name (PLEASE PRINT)

Property Address (PLEASE PRINT)

Sanitary Backwater Valve Financial Assistance Checklist

- I have submitted the Sanitary Backwater Valve Financial Assistance Application to the Township and have been approved.
- I have a general understanding of what a sanitary backwater valve does.
- I understand the ongoing maintenance requirements of a sanitary backwater valve.
- I have had an I&I Inspection (St. Clair Township I&I Program) and confirmed that there are no cross-connections within my sanitary sewer system and a sanitary backwater valve is appropriate for installation in my home.
- I have hired a licensed plumber to do a thorough assessment of my home's plumbing to provide me with an overall plumbing recommendation that includes the following:
 - I have decided whether the sanitary backwater valve should be installed inside or directly outside my home.
 - I have checked that the sanitary backwater valve to be installed is a "normally open type" and adheres to the Ontario building code.
- I have applied for a plumbing permit.
- I have had my sanitary backwater valve installed.
- I have had the building inspector inspect and sign off on my plumbing permit.
- I have included a copy of the signed plumbing permit.
- I have included a copy of proof of payment.
- I have included a copy of the reviewed/signed Terms and Conditions.

Signature: _____

Date: _____



Terms and Conditions

PLEASE READ CAREFULLY

In consideration of receiving the financial assistance under the Sanitary Backwater Valve Financial Assistance Policy from The Township of St Clair (the "Township") the applicant ("Owner") acknowledges and agrees to the following:

1. The financial assistance will be approved for the installation (labour, material and permits) of backwater valves on the sanitary lateral for an eligible building.
2. The backwater valve is to be a normally open backwater valve, in accordance with the Ontario Building Code, section 7.4.6.4, located inside or outside of the building under the approval of the Director of Public Works.
3. The backwater valve devices shall be a design approved by the Township and installed as prescribed by the Ontario Building Code, section 7.4.6.4 and in a manner specified by the Building Inspector.
4. A plumbing permit is required to be obtained within 60 days of the financial assistance approval by the Township.
5. Backwater valve devices shall be installed, maintained and readily accessible for inspection and maintenance by the Owner.
6. Backwater valve devices shall be maintained in good working order and protected, including protection from freezing, by the Owner at his/her expense. Owners are required to notify any subsequent owners upon the sale of the residential property of these maintenance obligations.
7. The financial assistance applies to buildings built before November 1, 2014 when the requirement for a backwater valve came into force. Buildings constructed after or currently under construction are not eligible.
8. Repair of backwater valve devices are not eligible.
9. The financial assistance would be 50% of the cost per eligible property, subject to budget approval.
10. The maximum financial assistance amount is (\$1,500 or \$500) per eligible property, subject to budget approval.
11. The 50% of (\$1,500 or \$500) limit is inclusive of all taxes on the installation cost.
12. A property owner who is in arrears of property tax and/or water bill is not eligible.
13. The property owner will provide at least two written quotes to the Township for carrying out the work. The financial assistance will be paid out based on the best option and/or lowest quote.
14. The work will have to be carried out by a contractor or licensed plumber and certified by a licenced plumber if done by a contractor.
15. The residential property is required to have an I&I inspection confirming the property does not have any illegal storm connections into the sanitary sewer system. (St. Clair Township I&I Program)

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16. Access to residential property is required by the Township to complete the verifications as noted above, the Owner agrees to co-operate with the Township to provide reasonable access to the property.
17. The Township does not guarantee or warrant the quality of workmanship or the suitability of any work related to the backwater valve installation.
18. The Township does not guarantee or warrant the parts/products will be free of defects related to the backwater valve used to complete the installation.
19. The Owner acknowledges that installation of a sanitary backwater valve is not a guarantee that future flooding will not occur on the residential property. During a storm or high-water event, the basement may flood with sewage from the Owner/tenant if they continue to use water within the residential property when the backwater valve is in the closed position.
20. The Township approving financial assistance, for the work arising from the Owners decision to install a sanitary backwater valve shall not be considered in any way an admission on the part of the Township for liability or responsibility for past or future back ups/surcharges of The Township 's sanitary sewer system.
21. The Owner shall indemnify and hold harmless The Township and Township employees against any liability, loss, costs, claims, damages, and expenses, causes of action, actions, demands, lawsuits and other proceedings, by whomever made, sustained, brought or prosecuted, including third party bodily injury, death, personal injury, and property damage, in any way based upon, occasioned by or attributable to the Owners decision to install a sanitary backwater valve.
22. Work completed by the homeowner will not be eligible for the financial assistance.
23. A designated Township employee (building inspector) will inspect the backwater valve and confirm compliance and all other required conditions have been met.
24. The financial assistance will be paid after the final inspection has been completed by the building inspector.
25. The financial assistance program is on a first-come/first served basis. The financial assistance is subject to an overall annual budget limit determined by Council. Once the number of applicants approved equals the budget limit, no further applications will be received.
26. The owner understands that installation of a sanitary backwater valve may not be appropriate for all homes and a plumbing investigation should be conducted on the residential property to identify all connections where wastewater or water can enter the system. There are to be no illegal storm water connections in the sanitary sewer system.
27. The work performed on the residential property is to be coordinated and completed at the Owner's sole discretion. All costs for the performance of the work shall be at the Owner's sole cost and expense. Applicable financial assistance, if any, will occur upon the work being declared complete, verification by the Township representative (building inspector) has been conducted, and all program requirements are met.
28. The Township reserves the right to cancel, suspend or alter the financial assistance at anytime or refuse, in its sole discretion, all further applications.

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29. The Owner agrees to refund such financial assistance to The Township on request, if this application contains any material misstatement or misrepresentation on such Owners behalf, or if the Owner breaches any of such terms or conditions; The Township shall have the right to collect any such financial assistance through any methods available at law.

Signature: _____

Date: _____

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