



Township of St. Clair Public Works Department

The Township of St. Clair is seeking an individual for a **Public Works/GIS Technician** position within the Public Works Department.

Working under the direction of the Coordinator, Engineering, this position assists the Public Works Department with asset management, records management, maintenance management and GIS; preparation and administration of technical studies and reports; review and action utility locate requests; asset and condition assessment inventory; and assist with operations capital projects.

Education and Qualifications:

Required qualifications and experience will include a college diploma in Civil Engineering or GIS, and a minimum of three (3) years' experience in a related field **or** an equivalent combination of education, training, and experience. Related experience in a municipal public works environment would be considered an asset.

Demonstrated competency in CAD, ArcGIS, and Microsoft Office software (Word, Excel, Database, Outlook), and excellent verbal and written communication.

Salary Range: \$31.71 - \$38.12/hr., based on a 35-hour work week.

Union: This position is represented by OPSEU Local 123.

Candidates are invited to submit a resume in confidence clearly marked "Public Works/GIS Technician" to hr@stclairtownship.ca until December 13th, 2023.

We wish to thank all candidates who apply but must advise that only those candidates selected for an interview will be contacted.

Please note this document is available in alternative formats upon request, to accommodate individuals with a disability beginning with the recruitment process. The Township of St. Clair is committed to providing accommodations for people with disabilities. If you require accommodation, please contact the Clerk's office and we will make all necessary arrangements to meet your needs.

St. Clair Township values the diversity of the people it hires and serves. Diversity at our Corporation means fostering a workplace in which individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths.

Personal information submitted will be used for the sole purpose of this competition. It is collected under the authority of the Municipal Act and will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for employment purposes.