



## TOWNSHIP OF ST. CLAIR

### KENNEL LICENCE APPLICATION

- » **A Dog Kennel is defined in the Animal Control By-law as:**  
“any building, pen or other structure, but not including a building used for human habitation, in which a dog or dogs are kept, whether or not for breeding or boarding and in respect of which the owner has or is eligible to have issued by the Clerk or By-law Enforcement Officer of the Municipality of St. Clair Township, a kennel licence pursuant to the regulations.”
  
- » **Licence Process**
  - Complete Kennel licence Application (online or at Township office)
  - Initial Licence Fee \$250.00
  - Licence fee payment \$100.00 (annually)
  
- » **Kennel Requirements as per Part 4 of the Animal Control By-law**
  - Where any person established a dog kennel, structure, enclosure, pen or run in which a dog is, or dogs, or other animals are kept, such kennel, structure, enclosure, pen or run shall be kept in a clean and sanitary condition and free of refuse of any kind at all times so as to prevent odors and shall be kept free of flies or vermin at all times. Buildings that are structures used as a dog kennel will have the capability of providing heat and cooling sufficient to maintain a humane atmosphere for the occupants of the kennel.
  - No dog kennel may be established or maintained in an area zoned residential in the Municipal Zoning By-law, as amended from time to time.
  - No dog kennel shall be constructed or located within two hundred (200) metres of any building used for human habitation on an adjacent lot.
  - Kennel licence will only be issued for properties in the rural, agriculturally zoned areas of the municipality that have an occupied residence.
  - Kennels are subject to inspection by a Township representative either before or after a kennel licence is issued. Failure to comply with the provisions of this by-law could result in the suspension or cancellation of the kennel licence.



### APPLICATION FOR A KENNEL LICENCE

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Location of Kennel/Facility: \_\_\_\_\_

Legal Description of Property (where dogs are kept): \_\_\_\_\_

\_\_\_\_\_ Roll #: \_\_\_\_\_

Number of dogs: \_\_\_\_\_

Reason for kennel licence (ie. Boarding, breeding, housing): \_\_\_\_\_

\_\_\_\_\_

Closest dwelling to kennel (address): \_\_\_\_\_

\_\_\_\_\_

**I declare the information given in this application and any supporting documents are true, correct, and complete in every respect and understand that false statements could result in the revocation of the license if granted.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*The personal information collected on this form is collected under the authority of the Municipal Act, as amended, and the Planning Act, as amended and will be used for the purposes of processing this application. Questions about this collection should be addressed to the Clerk.*

**FOR OFFICE USE ONLY:**

Complies with current Zoning By-law: yes / no

Property Zoned: \_\_\_\_\_

Clerks Department: Approved / Disapproved

Signature: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

Date of Renewal: January 1, \_\_\_\_

\_\_\_ Payment Received \$ \_\_\_\_\_

Receipt No. \_\_\_\_\_

Comments:

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