



**CORPORATION OF THE TOWNSHIP OF ST. CLAIR
COUNCIL MINUTES**

SESSION #7

March 20, 2023
6:00 p.m.
Council Chambers

A Regular Meeting of Council was held Monday March 20, 2023, at 6:00 p.m. with the following people participating:

J. Agar	Mayor
S. Miller	Deputy Mayor
P. Brown	Councillor
H. Foster	Councillor
C. Langis	Councillor
B. Langstaff	Councillor
B. Myers	Councillor

Staff: J. Baranek Clerk

Regrets: J. Rodey CAO

AGENDA:

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ADOPTION OF MINUTES

- 3.1 Regular Meeting - Session 5 – March 6, 2023
- 3.2 Operating Budget Meeting – March 9, 2023
- 3.3 Minutes of Committees
 - 1- Heritage St. Clair - January 18, 2023
 - 2- Heritage St. Clair - November 16, 2022

4. DELEGATIONS/PRESENTATIONS

- 4.1- 6:15 p.m – East St Drain Court of Revision
- 4.2 - 6:25 p.m. – Sterling Drain Court of Revision
- 4.3 - 6:45 p.m. – Heritage St. Clair Upcoming Projects
 - 1 - Upgrades to Abandoned Cemeteries
 - 2 - New Corunna Storyboards

5. CORRESPONDENCE

- 5.1 Wilkesport Channelcat Sponsor Request 2023

6. INFORMATION ITEMS

- 6.1 Lambton Farm Safety Minutes - January 10, 2023
- 6.2 Building Permit Report

7. STAFF REPORTS

- 7.1 Coordinator of Operations Water/Wastewater – Backhoe Replacement
- 7.2 Coordinator of Operations Water/Wastewater – 5500 Pickup Truck Tender Results
- 7.3 Coordinator of Operations Water Wastewater – Monthly Report
- 7.4 Coordinator of Operations Works – Dust Control 2023
- 7.5 Coordinator of Operations Works – Miscellaneous Asphalt and Concrete Repairs 2023
- 7.6 Director of Public Works - Asset Management Update 2023
- 7.7 Coordinator of Engineering – Rural Surface Treatment
- 7.8 Coordinator of Engineering – Sixth Street Reconstruction

8. NEW BUSINESS

9. DRAINAGE BY-LAWS

- 9.1 Drainage By-Law 8 of 2023 – 2021 Maintenance
- 9.2 Drainage By-Law 9 of 2023 – 2021 Maintenance
- 9.3 Drainage By-Law 10 of 2023 – 2021 Maintenance
- 9.4 Drainage By-Law 11 of 2023 – 2021 Maintenance
- 9.5 Drainage By-Law 12 of 2023 – 2021 Maintenance
- 9.6 Drainage By-Law 13 of 2023 – 2021 Maintenance

10. BY-LAWS

- 10.1 By-Law 20 of 2023 – to amend By-Law 24 of 2017 – to amend pH levels in the sewer usage by-law.

11. NOTICES OF MOTION

- 11.1 Councillor Brown - Future of Libraries Sub-Committee

12. COUNCILLOR'S REPORTS

13. UPCOMING MEETINGS

- 13.1 Regular Meeting - Session 8 - April 3, 2023, 3:00 p.m.
- 13.2 Regular Meeting – Session 9 – May 1, 2023, 3:00 p.m.
- 13.3 Regular Meeting – Session 10 – May 15, 2023, 3:00 p.m.

14. IN CAMERA SESSION

- 14.1 Section 239(2)(c) to consider two dispositions of land.

15. ADJOURNMENT

1. CALL TO ORDER

At the appointed time of 6:00 p.m., Mayor Agar called the meeting to Order and welcomed those in attendance physically and via electronic means.

2. DECLARATION OF PECUNIARY INTEREST

None declared.

3. ADOPTION OF MINUTES

3.1 Moved by Holly Foster

Seconded by Cathy Langis

Motion 1 Be it resolved that the Minutes from the Regular Council Meeting Session #6 held on March 6, 2023, be received, and accepted as printed.

CARRIED

3.2 Moved by Brad Langstaff

Seconded by Bill Myers

Motion 2 Be it resolved that the Minutes from the Operating Budget Meeting Session held on March 9, 2023, be received, and accepted as printed.

CARRIED

3.3 Moved by Pat Brown

Seconded by Holly Foster

Motion 3 Be it resolved that the Minutes from following Committees be received and accepted as printed.

1 - St Clair Township - Heritage St Clair - Minutes Jan 18 2023

2 - St Clair Township - Heritage St Clair - Minutes Nov 16 2022

CARRIED

4. DELEGATIONS/PRESENTATIONS

4.1 6:15 p.m – East St Drain Court of Revision

Moved by Holly Foster

Seconded by Pat Brown

Motion 4 Be it resolved that the Court of Revision convene to hear appeals on the East Street Drain.

CARRIED

Mayor Agar confirmed with staff and Engineer Josh Warner that no written appeals have been received in advance of the meeting.

Mayor Agar asked those in attendance if anyone would like to submit an appeal for their assessment and nobody came forward.

Mayor Agar declared the Court closed and asked for any forthcoming motions.

Moved by Bill Myers

Seconded by B. Langstaff

Motion 5 Be it resolved that the engineers report dated December 20, 2022 as provided by R. Dobbin Engineering Inc. for the East Street Drain be approved and that the assessments contained therein be confirmed.

CARRIED

4.2 6:25 p.m. – Sterling Drain Court of Revision

Moved by Holly Foster

Seconded by Bill Myers

Motion 6 Be it resolved that the Court of Revision convene to hear appeals on the Sterling Drain.

CARRIED

Mayor Agar confirmed with staff and Engineer Josh Warner that no written appeals have been received in advance of the meeting.

Mayor Agar asked those in attendance if anyone would like to submit an appeal for their assessment and nobody came forward.

Mayor Agar declared the Court closed and asked for any forthcoming motions.

Moved by Brad Langstaff

Seconded by P. Brown

Motion 7 Be it resolved that the engineers report dated December 20, 2022 as provided by R. Dobbin Engineering Inc. for the Sterling Drain be approved and that the assessments contained therein be confirmed.

CARRIED

4.3 6:45 p.m. – Heritage St. Clair Upcoming Projects

At the appointed time of 6:45 p.m., Mayor Agar welcomed Dave Pattenden, the Chairman of Heritage St. Clair to make his presentation.

Mr. Pattenden provided a summary explanation for two storyboards to be installed in Corunna: one to commemorate the Corunna Railroad; and one to commemorate the 200th anniversary of when Corunna was considered as a candidate to be the nation's capital. If approved, both of these will be placed at St. George's Square on the north side of Hill Street.

Moved by Holly Foster

Seconded by Cathy Langis

Motion 8 Be it resolved that a storyboard to commemorate the Corunna Train Station; and one to commemorate the "almost" capital of Canada be approved for installation at St. George's Square in Corunna and that staff be directed to install the necessary posts.

CARRIED

Heritage St. Clair noted they are working with the Corunna 200th Committee to install a backdrop for St. George's Square. There is consideration being given towards a fence, or more natural backdrop.

Abandoned Cemeteries

Heritage St. Clair continues to address the maintenance and upkeep of abandoned cemeteries throughout the Township. Mr. Pattenden noted that the reclamation project at the Reynolds Cemetery along St. Clair Parkway at CF Industries should be finalized in Spring 2023.

As part of the next wave of rehabilitation projects for abandoned cemeteries, Heritage St. Clair would like to undertake improvements at both the Postill and White cemeteries. The estimated cost for the necessary upkeep is \$12,500 (Postill) and \$5000 (White).

Moved by S. Miller

Seconded by B. Myers

Motion 9 Be it resolved that the improvements at the Postill and White cemeteries be tabled to allow staff to determine if there are funds available to undertake the projects in 2023.

CARRIED

5. CORRESPONDENCE

Moved by Cathy Langis

Seconded by Pat Brown

Motion 10 Be it resolved that Council accept the following items of correspondence as per Council's direction:

5.1 Wilkesport Channelcat Sponsor Request 2023

CARRIED

5.1 Moved by P. Brown

Seconded by Holly Foster

Motion 11 Be it resolved that the Township donate \$200 towards the Wilkesport Channelcats Girls Fastball U19 team for the 2023 season.

CARRIED

6. INFORMATION

Moved by Cathy Langis

Seconded by Holly Foster

Motion 12 Be it resolved that the following item of information be dealt with as per Council's direction:

- 6.1 Lambton Farm Safety Minutes – January 10, 2023
6.2 Building Permit Report

CARRIED

7. REPORTS AND RECOMMENDATIONS OF STAFF

7.1 Moved by Steve Miller

Seconded by Brad Langstaff

Motion 13 Be it resolved that the *Backhoe Replacement Report*, as submitted by Coordinator of Operations (Water Wastewater) Chris Westbrook for the supply of one 2023 Backhoe be received as information and that the low quote submitted by Kucera (Case) in the amount of \$221,309.68 (including net HST) be approved.

CARRIED

7.2 Moved by Pat Brown

Seconded by Brad Langstaff

Motion 14 Be it resolved that the *Pickup Truck Tender Results* report as submitted by Coordinator of Operations Chris Westbrook for one (1) 5500 4x4 Reg cab pickup (cargo box excluded) truck be received as information and that the low tender submitted by Bayview Chrysler Dodge (Sarnia) in the amount of \$75,993.35 (including net HST) be approved.

CARRIED

7.3 Moved by Cathy Langis

Seconded by Bill Myers

Motion 15 Be it resolved that the *Monthly* report as submitted by Coordinator of Operations (Water/Wastewater) Chris Westbrook be received as information.

CARRIED

7.4 Moved by Pat Brown

Seconded by Holly Foster

Motion 16 Be it resolved that the *2023 Dust Control* report submitted by Coordinator of Operations (Works), David Neely be received as information and that the Township procurement policy be waived for economic benefits and that the quote submitted by Pollard Highway Products Ltd. in the amount of \$0.089 per liter for the '2023 Supply and Application of Chloride Based Liquids for Dust Suppressant' be approved.

CARRIED

7.5 Moved by Brad Langstaff

Seconded by Bill Myers

Motion 17 Be it resolved that the *Misc. Concrete and Asphalt Repairs - 2023* report submitted by Coordinator of Operations (Works), David Neely be received as information and that the Township procurement policy be waived for economic benefits and GM Construction be hired to complete misc. concrete and asphalt repairs for the 2023 throughout the Township, based on the submitted 2021-unit prices.

CARRIED

7.6 Moved by Steve Miller

Seconded by Cathy Langis

Motion 18 Be it resolved that the *Asset Management Update - 2023* report as submitted by the Director of Public Works, Brian Black, be received as information.

CARRIED

7.7 Moved by Bill Myers

Seconded by Pat Brown

Motion 19 Be it resolved that the *2023 Rural Surface Treatment* report submitted by Coordinator of Engineering - Paul DaSilva be received as information and that the tender submitted by Walker Construction Ltd. in the amount of \$265,505.50 plus HST be approved.

CARRIED

7.8 Moved by Steve Miller

Seconded by Cathy Langis

Motion 20 Be it resolved that the *Sixth Street Reconstruction - Courtright* report submitted by Coordinator of Engineering, Paul DaSilva be received as information and that the tender submitted by McNally Excavating in the amount of \$247,000 plus HST be approved.

CARRIED

8. NEW BUSINESS

9. DRAINAGE BY-LAWS

Moved by Holly Foster

Seconded by Brad Langstaff

Motion 21 Be it resolved that the following drainage by-laws receive first, second, third and final readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

9.1 – Drainage By-Law 8 of 2023 – 2021 Maintenance

9.2 – Drainage By-Law 9 of 2023 – 2021 Maintenance

9.3 – Drainage By-Law 10 of 2023 – 2021 Maintenance

9.4 – Drainage By-Law 11 of 2023 – 2021 Maintenance

9.5 – Drainage By-Law 12 of 2023 – 2021 Maintenance

9.6 – Drainage By-Law 13 of 2023 – 2021 Maintenance

CARRIED

10. BY-LAWS

Moved by Cathy Langis

Seconded by Pat Brown

Motion 22 Be it resolved that the following by-law receive all three readings and be thereby passed and that the Mayor and Clerk be authorized to execute appurtenant agreements:

10.1 By-Law 20 of 2023 – to Amend By-Law 24 of 2017 – to amend pH levels in the sewer usage by-law.

CARRIED

11. NOTICES OF MOTION

11.1 Moved By Pat Brown

Seconded By Brad Langstaff

Motion 23 Be it resolved that a sub-committee of Council be created to provide feedback to Council after evaluating existing facilities and identifying future needs for library facilities within the Township; and be it further resolved that the committee be comprised of one Council representative each from Ward 1 and 2; two township staff members; and one member representing the public at large.

CARRIED

12. COUNCILLOR'S REPORTS

Councillor Brown

Councillor Brown attended the recent Annual General Meeting for the St. Clair Region Conservation Authority where he was named the Chairperson of the board. Councillor Brown also attended the Asset Management meeting and the Operating Budget meeting.

Councillor Foster

Councillor Foster attended the SCRCA Annual General Meeting and congratulated new Chairperson Brown on his new role. Councillor Foster attended the Operating Budget meeting and thanked the Grain Farmers of Ontario for their donation towards local food banks noting they are seeking any donations they can get as they continue to see more and more clients.

Councillor Langis

Councillor Langis attended meetings for the Sombra Museum Board.

Councillor Langstaff

Councillor Langstaff attended the Ontario Federation of Agriculture meeting; and the meeting of the Grain Farmers of Ontario and he noted they approved a donation to the local foodbanks.

Councillor Myers

Councillor Myers attended the Heritage St. Clair meeting and reminded Council of the upcoming roast beef dinner put on by the Moore Agricultural Society.

Deputy Mayor Miller

Deputy Mayor Miller had nothing to report.

Mayor Agar

Mayor Agar did many things representing the Township including meeting with Diageo and LAWSS and attended the Sarnia Lambton Commerce breakfast.

Mayor Agar closed his report by congratulating the Mooretown Flags on advancing past the first round in their playoffs.

13. UPCOMING MEETINGS

- 13.1 Regular Meeting – Session 8 – Monday, April 3, 3:00 p.m.
- 13.2 Regular Meeting - Session 9 - Monday, May 1, 3:00 p.m.
- 13.3 Regular Meeting – Session 10 – Monday, May 15, 3:00 p.m.

14. IN CAMERA SESSION

- 14.1 Moved by Pat Brown Seconded by Bill Myers

Motion 24 Be it resolved that the meeting enter an in-camera session to consider the following:

Section 239(2)(c) to consider two dispositions of land.

CARRIED

Rise and Report

There was nothing to rise and report from the in-camera session.

15. ADJOURNMENT

Moved by B. Myers

Seconded by Holly Foster

Motion 25 Be it resolved that the meeting do hereby adjourn.

CARRIED

The meeting was adjourned at 7:20 p.m.

Mayor Jeff Agar

Clerk Jeff Baranek

